

Minutes of the Board of Trustees
Unitarian Universalist Church of Muncie
April 20, 2016

Attendance:

- ❖ Board: Nancy Behforouz (by phone), Susan Bossung, Holly Hanauer, Mary Johnson Robey, Sherry Ware
- ❖ Seth Carrier-Ladd, Minister
- ❖ Steve Robert

The regularly scheduled meeting of the Board of Trustees started at 6:30 pm at the Unitarian Universalist Church of Muncie with a chalice lighting and checkin. The meeting was presided over by President Sherry Ware. Mary Johnson Robey was recording secretary. Five members of the Board were present which represented a quorum.

The Board meeting minutes of 03/16/2016 were approved as amended. The minutes of the special Board meeting of 04/07/2016 were approved as presented. The agenda was approved as amended.

Reports:

President's Report, Sherry Ware

General Assembly is June 22-26; Holly Hanauer will create a signup list to post in the sanctuary; Jerry McKean, as potentially president-elect, will be encouraged to attend.

Past President's Report, Nancy Behforouz

The Nominating Committee is working to verify committee membership lists for congregational meeting.

See also unfinished business.

Vice President's Report, Susan Bossung

When the Program Council met:

- Linda Hanson presented information on what should be included in annual reports and requested feedback about the Program Council itself from its members.
- RE is looking for better space for older children to go when there is a program or event at church.
- Fellowship indicated the soup luncheons will be on the 2nd Sunday from now on. Fellowship will be asked to provide snacks for the Congregational meeting in May.
- Property Maintenance indicated there are trees too close to the church; a 10 ft perimeter is required for fire safety. Several of the neighbors are parking their vehicles in church parking lots. Seth Carrier-Ladd will contact them to request that they not do this.
- Social Justice is looking for new members and has invited people who have expressed interest to a social event.
- Communications can publicize things in social media; they should be copied with whatever is sent to Christie
- Committees will use Goggle Docs to send reports to Susan.

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Treasurer's Report, Usha Shivaswamy (absent)

Usha emailed information to be used for the congregational meeting. The Board requests that the proposal presented to the congregation should show both the existing 2015-2016 budget as well as the proposed 2016-2017 budget.

Minister's Report, Seth Carrier-Ladd

Seth reviewed his report which he will send via email.

Unfinished Business

1. Policy & Procedure Manual, Holly Hanauer

Holly emailed the latest version of the Policy & Procedure Manual. It is noted that this document is ever changing and will continually need to be updated.

Motion: Susan Bossung made a motion seconded by Mary Johnson Robey to approve the Policy & Procedure Manual as presented. The motion passed unanimously.

2. Fundraising & Membership Committees

Fundraising – Margaret Reeder; Beth Gosser; Kristen Owens; Suzanne Gee have agreed to be on this committee.

Membership – Eleanor Johnson (chair); Jean Filson; Adriene Gruber; Mary Johnson Robey, and Sherry Ware have agreed to be on the committee. Steve Robert expressed an interest in helping the committee. Nancy Behforouz will send list of potential members and helpers to Eleanor Johnson & Seth Carrier-Ladd.

3. Freezer Policy, Mary Johnson Robey

Motion; Mary Johnson Robey made a motion seconded by Susan Bossung to accept the policy for use of the freezers as presented. The motion passed unanimously.

4. Pokagon Task Force, Mary Johnson Robey

This group has not met yet. Linda Hanson will be call the first meeting.

5. Grounds Vision Task Force

Motion: Susan Bossung made a motion seconded by Holly Hanauer to create the Grounds Vision Task Force as a special short-term committee to report to the board. Members of the committee will include Meg Calkins and Pam Harwood as co-chairs, Dave Calvin & Dylan Ford; the committee is authorized to add members as needed. The motion passed unanimously.

6. Disruptive Behavior Policy

Motion: Mary Johnson Robey made a motion seconded by Susan Bossung to create a Safe Congregations Policy Task Force as a special short-term committee to create a proposed safe congregations policy to present to the Board. The motion passed unanimously.

Sherry Ware/ and Susan Bossung will contact suggested people to see about their interest and send them a link to the UUA safe congregations website.

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New Business

1. There will be a special informational meeting on May 15th to review the 2016-17 budget proposal immediately following the service.

2. May 22nd Congregational Meeting Agenda

1. Call to Order
2. Reading & Approval of the Minutes from October 18 Congregational Meeting
3. Presentation by Two Service Task Force
4. Treasurer's Report & presentation of the proposed 2016-17 Budget
5. Election of the Board Officers

Check out and Adjournment

The next meeting of the Board is May 18, 2016, at 6:30 pm. The meeting adjourned at 8:18 pm.

Respectfully submitted by Mary Johnson Robey, Board of Trustees Secretary, Unitarian Universalist Church of Muncie.