

Minutes of the Board of Trustees  
Unitarian Universalist Church of Muncie  
July 15, 2015

Attendance:

- ❖ Board: Holly Hanauer, Mary Johnson Robey, Usha Shivaswamy, Sherry Ware
- ❖ Seth Carrier-Ladd, minister
- ❖ Wayne Meyer

The regularly scheduled meeting of the Board of Trustees started at 7:01 pm at the Unitarian Universalist Church of Muncie with a chalice lighting and checkin. The meeting was presided over by President Sherry Ware. Mary Johnson Robey was recording secretary. Four members of the Board were present which represented a quorum.

The minutes of the June 17, 2015 Board meeting were approved as amended. The agenda was approved as presented.

**Reports:**

1. President's Report, Sherry Ware

- A Congregational meeting will be held Sunday, August 9, 2015. Christie Williams has already sent an eBlast to the congregation with information about the meeting. The Worship Associates have been asked to make an announcement from the pulpit the two Sundays prior to the meeting. An additional announcement will be sent with the agenda. A representative from the roofing company recommended to perform the work was asked to attend the Congregational meeting.
- The Board retreat is scheduled for Saturday, September 3, 2015, 9:00 am to 2:00 pm, at the church. Board members are to bring their own lunch; drinks will be provided.

2. Treasurer's Report, Usha Shivaswamy

- The Income and Expense and Balance Sheet reports were handed out. Usha will follow up with electronic copies. Net ordinary income is \$5655.78. There were questions about each report. Usha will talk with Jeff Hathaway to clarify the questions.
- The income from the Crosley Fund is available for major maintenance projects. The fund principal is not available. There is some confusion about the amounts of principal and income which are now in the fund.

**Motion:** Usha Shivaswamy made a motion seconded by Holly Hanauer to clarify that the principal of the Crosley Fund should be considered the original amount set in 1996 at \$53,056.25 and any interest, income, or appreciation since then can be used for capital projects as outlined in the governing document.

- The new accountant wanted to know who has access to the safety deposit box. Usha will let the accountant know it is the president, the president-elect, and the past-president. Sherry Ware will contact Susan Bossung to make sure this is explicitly identified in the Policy & Procedure Manual.

3. Minister's Report, Seth Carrier-Ladd

- Seth is still on paternity leave. He will return to the office on August 5 and to the pulpit on August 9. He will be working half time since he will still be on paternity leave and spend the

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majority of his time on worship and key meetings and project. He will return full time in September. Julia Corbett-Hemeyer will handle all pastoral care.

**Old Business**

1. Roof Replacement

**Motion:** Usha Shivaswamy made a motion which was seconded by Mary Johnson Robey to recommend roof replacement funding at the Congregational Meeting to be:

Loan	\$15,000
Crosley Fund	\$25,000
Ball Fund	\$ 9,000

for a total of \$49,000. The motion passed unanimously.

Sherry Ware and Usha Shivaswamy will obtain information about bank loans in the amounts of \$10K, \$15K, and \$25K to present at the Congregational meeting in August.

2. Solar Panel Update

A bank loan has been approved. The question of who should sign for the loan came up. Since Article X Trustees, Section 3 Responsibilities of the Board, Item #6 of the by-laws indicates “the Board may designate the persons who shall execute all contracts, deeds, notes...”, it was decided the President, Sherry Ware, and Treasurer, Usha Shivaswamy will sign the loan documents for the solar panels.

Holly Hanauer and Wayne Meyer are working to obtain the rest of the required documents for the grant by July 24.

3. Projector

**Motion:** Mary Johnson Robey made a motion which was seconded by Usha Shivaswamy to untable the projector motion from the previous Board meeting. The motion passed unanimously.

The motion from the June Board meeting was as follows:

**Motion:** Bill Frederick made a motion seconded by Sherry Ware to purchase the projector recommended by the Projector Short Term Special Committee for a total cost of \$10,177. The motion passed unanimously.

4. Short-Term Special Committees – Postponed until the August Board meeting.

**New Business**

No new business.

**Check out and adjournment**

The next Board meeting is scheduled for August 19, 2015. The meeting adjourned at 9:07 pm.

Respectfully submitted by Mary Johnson Robey, Board of Trustees Secretary, Unitarian Universalist Church of Muncie