

Minutes of the Board of Trustees
Unitarian Universalist Church of Muncie
October 21, 2015

Attendance:

- ❖ Board: Nancy Behforouz, Susan Bossung (by phone), Holly Hanauer, Mary Johnson Robey, Usha Shivaswamy, Sherry Ware
- ❖ Seth Carrier-Ladd, Minister
- ❖ Linda Hanson, Committee on Ministries

The regularly scheduled meeting of the Board of Trustees started at 7:00 pm at the Unitarian Universalist Church of Muncie with a chalice lighting and checkin. The meeting was presided over by President Sherry Ware. Mary Johnson Robey was recording secretary. All members of the Board were present which represented a quorum.

The Board agreed to meet change its meeting time to 6:30 pm to 8:30 pm.

The minutes of the September 16, 2015, Board meeting were approved as presented. The agenda was approved as amended. The covenant title will be listed as covenant instead of “new covenant.”

Special Presentation:

Linda Hanson, representing the Committee on Ministries, presented the results of the previous year’s focus groups. The results indicate the congregation is looking for multiple options for Adult RE. She recommended the Board uphold its changes to the Adult RE Committee.

The Board decided to let stand the motion from the August Board meeting concerning the Adult RE Committee.

Motion: Nancy Behforouz, as chair of the Nominating Committee, moved to appoint Eleanor Trawick as chair of the Adult RE Committee. The motion was seconded by Mary Johnson Robey. The motion passed.

The Board expressed its hope that the members of the former Adult RE Committee continue as members of the new subcommittee.

Reports:

1. President’s Report, Sherry Ware
 - The upper roof is installed and has passed an inspection. The lower roof is not done yet.
 - The solar panels are on the roof but not complete yet.
2. Treasurer’s Report, Usha Shivaswamy
 - Usha will be out of country from October, 2105 through January, 2016. Holly Hanauer has agreed to be acting treasurer during this period.

Motion: Nancy Behforouz made a motion seconded by Sherry Ware to authorize Holly Hanauer to carry out the duties of the Treasurer while Usha Shivaswamy is out of country from October 29, 2015 to January 25, 2016. The motion passed unanimously.

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- The emergency money market funds will need to be transferred to the checking account to cover projected expenses.
- Usha is working to clarify the day to day actions of the Treasurer.
- Insurance charges are not in line with the church's fiscal year and will need to be adjusted.

3. Minister's Report, Seth Carrier-Ladd

Seth reviewed highlights from his monthly report.

- The November theme is grace.
- Integration of the mission and vision statement is continuing.
- Seth handed out his suggestions for contract changes. This discussion will be continued at the November Board meeting.
- **Motion:** Mary Johnson Robey made a motion seconded by Nancy Behforouz to rename the Welcome Team as the Membership Committee. The motion passed.
- The Antiracism Task Force of the Social Justice Committee will hold a viewing of *Selma* on November 15, 2015, at 1:00 pm.
- The Pokagon weekend continues to run a deficit. The cost is going up and fewer people are attending. This discussion will be continued at a future Board meeting.

Old Business

1. Nominating Committee, Nancy Behforouz.
Nancy handed out a list of committee chairs and members. The Fund Raising Committee needs an experienced chair; the Membership Committee needs members;
2. Changes to the Hospitality Committee continue. Four team captains have been recruited. The Red Team will start first in November and will be trained by Susan Bossung.
3. Review of the Policy and Procedure manual was tabled.
4. Two Services Task Force
Motion: Nancy Behforouz made a motion seconded by Holly Hanauer to create a short term special committee to be known as the Two Services Task Force and appointing Bea Susa, Jerry McKean, Susan Taylor, and Seth Carrier-Ladd as members. In addition, the new committee is authorized to recruit three more members. The motion passed.
5. A discussion of the signage for transgender bathrooms was tabled.
6. Prioritization of goals established at the Board Retreat will be discussed at the November Board meeting.

New Business

1. Finance Committee

Discussion of the Internal Finance Review Committee and of the timetable for the preparation of the FY 2016-2017 budget is tabled to November.

Roof savings are reported to be approximately \$1700 in sales tax from the original quote; the Committee recommends the extra money should be used to reduce the loan.

Motion: Nancy Behforouz made a motion seconded by Holly Hanauer which indicates the Board agrees with the recommendation and will use the money saved on the roof to pay the monthly loan payments. The motion passed.

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2. Discussion of the following is postponed: Treasurer's responsibilities, review of Seth's contract, and long-range plan.

Check out and adjournment

The next Board meeting is scheduled for November 18, 2015, 6:30 pm.

The meeting adjourned at 9:08 pm.

Respectfully submitted by Mary Johnson Robey, Board of Trustees Secretary, Unitarian
Universalist Church of Muncie