

Minutes of the Board of Trustees
Unitarian Universalist Church of Muncie
April 22, 2015

Attendance:

- ❖ Board: Nancy Behforouz, Bill Frederick, Jeff Hathaway, Mary Johnson Robey, Annemarie Voss, Sherry Ware
- ❖ Seth Carrier-Ladd, minister
- ❖ Finance Committee: Chuck Austin, Lynn Austin, Mike Sullivan

The regularly scheduled meeting of the Board of Trustees started at 7:02 pm at the Unitarian Universalist Church of Muncie with a chalice lighting and checkin. The meeting was presided over by Nancy Behforouz. Mary Johnson Robey was recording secretary. All members of the Board were present which represented a quorum.

The minutes of the April 15, 2015, Board meeting were approved as presented. The agenda was approved as amended adding the creation of a task group committee to recruit an accountant and correcting the date of the meeting.

Special Reports:

Finance Committee, Chuck Austin

Chuck Austin emailed documents pertaining to the Finance Committee report prior to the meeting. They included a request budget which would require \$20,005 deficit funding, a breakout of expenses items by category for which increases were requested, and four alternative budget scenarios discussed by the Finance Committee. After reviewing the documents, Chuck indicated a subgroup of the Finance Committee recommended Plan C since the Finance Committee ran out of time to come to a recommendation.

The current standing of the pledge drive is \$243,281 with 103 pledges. It is anticipated that another \$8000 will be pledged from current members and new pledging units.

Reports:

1. President's Report, Nancy Behforouz
This report is postponed until the next regularly scheduled Board meeting.
2. Treasurer's Report, Jeff Hathaway
 - Currently the net income is \$14,892.
 - It is estimated the net income will be \$12-\$13K by the end of April compared to \$9K for May/June, 2014.
 - There has been a onetime dividend distribution from Ameritrade.
 - It is estimated the net income will be \$1-\$5K by the end of June.
3. Minister's Report, Seth Carrier-Ladd
This report is postponed until the next regularly scheduled Board meeting.

Minutes of the Board of Trustees
Unitarian Universalist Church of Muncie
April 22, 2015

Old Business

1. Accountant Selection Task Group

Motion:

Bill Frederick made a motion seconded by Annemarie Voss to create a task group to search for a new accountant. The committee will consist of Jim Vincent, Lynn Austin, Seth Carrier-Ladd, Jeff Hathaway, Christie Williams, and Usha Shivaswamy. The motion passed unanimously.

2. Mission and Vision, Sherry Ware

A draft copy of the mission and vision statement was discussed. Suggestions were offered by the Board. The final version will be voted upon at the Congregational meeting, May 17, 2015.

3. Budget

Motion:

Jeff Hathaway made a motion seconded by Bill Frederick to pass a recommended budget as presented with these reductions:

- i. Reduce Youth Coordinator to 13 hours,
- ii. Request \$2500 for accounting services,
- iii. Change the staff raise to 2%,
- iv. Reduce music director professional expenses to \$750 saving \$250,
- v. Reduce Worship Associates by \$250,
- vi. Reduce Caring Committee by \$150,
- vii. Eliminate the youth group increase of \$500.

The motion passed unanimously.

Automatic adjustments (pension, tax, etc) will need to be calculated and added to the budget request.

Check out and adjournment

The next regularly scheduled Board meeting is May 20, 2015.

The meeting adjourned at 9:17 pm.

Respectfully submitted by Mary Johnson Robey, Board of Trustees Secretary, Unitarian Universalist Church of Muncie