

Unitarian Universalist Church of Muncie  
Congregational Meeting Minutes  
October 19, 2014

I. Call to Order

The semiannual business meeting of the Unitarian Universalist Church of Muncie was convened at 12:21 pm, October 19, 2014, at the church. Nancy Behforouz, Board of Trustees President, presided over the meeting. Mary Johnson Robey, Board of Trustees Secretary, was recording secretary. Bruce Craig acted as Parliamentarian. A total of 57 members of the congregation registered and received voting cards for the meeting which constituted a quorum of the members of congregation.

Nancy Behforouz announced the retirement of Jim Vincent as Treasurer for the congregation effective January 1, 2015, and acknowledged the appreciation of the congregation for all of the work Jim has done as Treasurer.

II. Reading and Approval of the Minutes from May 18, 2014

The minutes of the Congregational meeting on May 18, 2014, were accepted as presented.

**Motion:** Lynn Austin made a motion which was seconded to add a report to the agenda from the Finance Committee after the Treasurer's report. The motion passed unanimously.

III. Treasurer's Report

Jim Vincent presented the Treasurer's report:

- The general fund balance as of June 30, 2014, was \$97,059.
- A new database is now being used with Christie Williams adding the bookkeeper responsibilities to her job.
- A "Dig the Deficit" fund drive was held which resulted in pledges of more than \$25,000.
- The Finance Committee will assume the responsibilities for budget preparation for 2015-2016.
- The Development & Investment Committee has been revived to review the investments of the congregation.

The following charts and spreadsheets for 2013-2014 were reviewed:

1. *Assets Chart June 10, 2014*
2. *Liabilities & Fund Balances June 30, 2014*
3. *Assets Comparison June 30, 2014*
4. *General Fund History 2014 06 Graph*
5. *Income Chart*
6. *Expense Pie Chart*
7. *Consolidated Income & Expense*
8. *Income & Expense 2014 0630 prior year*

IV. Finance Committee Report

Lynn Austin outlined the differences in responsibilities of a bookkeeper, an accountant, & a treasurer. She indicated the Finance Committee recommends an accountant be hired and will be proposing a new line item in the budget presented at the May, 2015, Congregational meeting. Jim Vincent will continue to work as a volunteer accountant until June 30, 2015.

V. Election of Nominating Committee Members

**Motion:** Bill Frederick made a motion which was seconded to elect Nan Barber to the Nominating Committee. The motion passed unanimously.

VI. Presentation of the Plan Created by the Mission & Vision Task Group

Seth Carrier-Ladd presented the Mission & Vision Task Group plan which will kick off at a tail gate event in October.

VII. New Business

There was no new business.

The meeting adjourned at 1:01 pm

Respectfully submitted by Mary Johnson Robey, Board of Trustees Secretary, Unitarian Universalist Church of Muncie.