

Minutes of the Board of Trustees  
Unitarian Universalist Church of Muncie  
December 16, 2015

Attendance:

- ❖ Board: Nancy Behforouz, Susan Bossung, Mary Johnson Robey, Sherry Ware
- ❖ Seth Carrier-Ladd, Minister

The regularly scheduled meeting of the Board of Trustees started at 6:30 pm at the Unitarian Universalist Church of Muncie with a chalice lighting and checkin. The meeting was presided over by President Sherry Ware. Mary Johnson Robey was recording secretary. Four members of the Board were present which represented a quorum.

The minutes of the November 18, 2015, Board meeting were approved as amended. The agenda was approved as presented.

**Reports:**

1. President's Report, Sherry Ware

- The Policy & Procedure manual will be addressed in January.
- The member list review will start in March.
- The congregation will be asked to submit proposals for artwork to represent the church mission.
- The Perimeter Design Task Force will consist of Meg Calkins and Pam Harwood. They will consult with Bruce Craig and Howard Schroeder.
- Ron Moore & Adam Abner have agreed to be on the Internal Finance Review Committee.
- The Membership Committee still does not have any members; the committee works to welcome new members and help integrate them into the congregation.

2. Past President's Report, Nancy Behforouz

The Nominating Committee met but is not having luck finding people to serve on the Fund Raising Committee. They will continue to work on the issue.

3. Vice President's Report, Susan Bossung

- The Program Council has met; Adult RE has not reported & no one is representing the committee at the meetings.
- The Hospitality Committee will be handed off to Seth as a special long term committee once it is working well.

3. Treasurer's Report

No report.

4. Minister's Report, Seth Carrier-Ladd

Seth provided an overview of his activities for the month. He will follow up with a written report through email.

**Unfinished Business**

1. Committees

Hospitality – see above

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Membership – see above

2. Sunday Morning Discussion Group

The Board discussed the Adult RE Committee and its subcommittee, the Sunday Morning Discussion Group. The Board will continue to monitor the activities of this committee.

3. Future of Pokagon – tabled.

4. TD Ameritrade has responded to the faxed documents and has opened access to the church accounts for our treasurer, Usha Shivaswamy.

**New Business**

1. The Green Team & Kitchen Committee have requested the creation of a new policy to ban the use of Styrofoam at the church.

**Motion:** Nancy Behforouz made a motion seconded by Susan Bossung to create a new policy as follows: *Use of polystyrene commonly known as Styrofoam is not allowed on church property.* The motion passed unanimously.

2. Property Maintenance Report from Bruce Craig

The status of the membrane roof, sanctuary lighting, and church security issues were discussed. The requests for purchase of a freezer & appliance handcart were tabled.

**Check out and adjournment**

The next Board meeting is scheduled for January 20, 2016, 6:30 pm.

The meeting adjourned at 8:52 pm.

Respectfully submitted by Mary Johnson Robey, Board of Trustees Secretary, Unitarian Universalist Church of Muncie