

## **Director of Lifespan Religious Education (DLRE) Unitarian Universalist Church of Muncie, Indiana (UUCM)**

UUCM seeks a Director of Lifespan Religious Education to begin August 1, 2023. This will be the first time UUCM has unified responsibility for children, youth, and adult religious education into the responsibilities of a single staff position. The search for a DLRE coincides with that for a Developmental Minister.

### **Responsibilities**

- Be on-site for three Sunday services per month
- Offer creative input and participate in worship services, including occasionally leading the Time for All Ages
- Oversee and organize classroom spaces
- Provide overall leadership to UUCM's religious education program for people of all ages
- Provide particular focus on the design and development of a robust Adult RE program
- Relaunch a campus ministry program
- Mentor and recruit small group leaders, volunteer teachers, caregivers, and others who support the RE programs
- Maintain oversight of religious education operating budgets
- Oversee UUCM's small group ministry
- Lead in the development, scheduling, and implementation of curricula
- Purchase materials for Soul Matters curricula
- Purchase and maintain other necessary religious education resources, equipment, and software
- Supervise paid childcare providers
- Work with the Religious Education Committee to promote and oversee the religious educational goals of the church
- Track registration and attendance records
- Mediate any issues between volunteers, students, and families
- Conduct backgrounds checks
- Offer regular input and updates to the Board and the minister
- Facilitate New Member classes as needed
- Enforce and adhere to all UUCM Policies and Procedures

- Enforce and adhere to UUCM's Child and Youth Safety Policies and Procedures, including annually reviewing the policy with teachers and other volunteers
- Attend staff meetings, frequency TBD by Minister
- Other duties may be requested by the Minister, who serves as chief of staff

### **Compensation**

The position is for 35 hours per week, with flexible hours (exempt). The base salary will be \$35,500 with potential for greater compensation for UUA RE credentialing. Compensation will also include insurance and retirement contributions according to Unitarian Universalist Association guidelines.

### **Application**

For more information and to apply, send a digital cover letter and resume to: Rev. Dr. Joel Tishken; [joel@uuchurchmuncie.org](mailto:joel@uuchurchmuncie.org). This position will remain open until filled.