

Minutes of the Board of Trustees  
Unitarian Universalist Church of Muncie  
January 22, 2015

Attendance:

- ❖ Board: Nancy Behforouz, Bill Frederick, Jeff Hathaway, Mary Johnson Robey, Sherry Ware
- ❖ Seth Carrier-Ladd, minister
- ❖ SOS: Bruce Craig
- ❖ Green Task Group & Property Maintenance: Wayne Meyer, Marnee Cooley, Holly Hanauer, John Taylor

The regularly scheduled meeting of the Board of Trustees started at 7:00 pm at the Unitarian Universalist Church of Muncie with a chalice lighting and checkin. The meeting was presided over by Nancy Behforouz. Mary Johnson Robey was recording secretary. Five members of the Board were present which represented a quorum.

The minutes of the December 17, 2014, Board meeting were approved as amended.

The agenda was approved as presented.

**Special Presentations:**

**SOS**

- New electrical outlets have been installed; the new changing station has been ordered and will be installed in the handicapped bathroom.
- Table storage: round table storage covers up electrical switches in storage closet; there is a need to build more storage for all of the remaining tables (2); it is estimated it will cost \$2000/3000.

**Motion:**

Bill Frederick made a motion seconded by Jeff Hathaway to request a plan from David Calvin to include a cost estimate and pictures of 2 storage tables that are shorter than the current storage tables and will hold all of the current tables. The motion passed unanimously.

- The Board indicated its preferences for a replacement of the front sign include: church name, minister's name, UU symbol; it should be highly visible including lighting; it should include the option to add things that change, e.g. service times; it should be kept in sync with the sign on Morrison; it should also use the KISS principle

Jeff Hathaway reports SOS currently has \$19069.88 as of the end of December, 2014.

**Green Task Group of SJC and PMC**

- The Task Group made a presentation about using solar energy to supplement the church's electrical energy use including applying for a grant from Solar Uniting Neighbors to install solar panels on the roof.
- The next steps should include further exploration of the issues; obtain a 2<sup>nd</sup> quote; exploration of possibility of loans & raising money; insurance.

**Motion:**

Mary Robey made a motion seconded by Sherry Ware to authorize the Green Task Group and the Property Maintenance Committee to do further exploration and fact finding about the potential of using solar energy to provide electrical energy for the church. A detailed proposal is requested for presentation at the February board. The motion passed unanimously.

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**Action Item:** The Board needs to review the information packet presented at the meeting for the February Board meeting.

**Reports:**

1. President's Report, Nancy Behforouz

- The Harshman Panels are being examined for cleaning and/or repair.
- Jeff Hathaway has agreed to continue as Treasurer through June 30, 2015.
- A proposal from the Finance Committee is tabled until the February meeting.
- Committee on Ministries has requested a copy of the Board goals for 2014-2015.  
**Action Item:** Mary Robey will send a copy to Kirk Robey.
- There will be a monthly President's Message in Unigram. February will be the first.
- Jane Meyer will not manage the Service Auction after this year. A replacement will need to be found.
- The Social Justice Committee approved reproductive justice as a social statement of conscience for the UUA; Christie Williams will send vote on this issue and membership certification to UUA.
- There are now roughly 212 pledging units in the church.

2. Treasurer's Report, Jeff Hathaway

- The income/expense sheet and balance sheet effective December 31, 2014, will be sent via email.
- Pledges are on par with last year and 4% ahead of budget.
- Designated offerings are approximately \$6200 for the past six months.
- The Mission & Vision Task Group has spent \$342 since July 1; Seth Carrier-Ladd will work with group to set a budget.
- Indiana Trust has been contacted about the Templar and Crosley funds; they will act as our agent; suggested we talk to providers of fund about intent; Investment Committee will have a representative from Indiana Trust at their next meeting.
- The IRS allows reimbursement of .57 per mile for use of a personal vehicle for business travel.

**Motion:**

Jeff Hathaway made a motion seconded by Mary Robey to increase mileage reimbursement for personal vehicle use to .57 per mile effective January 1, 2015. The motion passed unanimously.

- The insurance rate is going up January 1, 2015, to approximately \$2000 for three people. This is standard procedure.

3. Minister's Report, Seth Carrier-Ladd

- Seth reported on recent activities. His full report will be forth coming.
- The church will host the interfaith Lenten services on Wednesdays starting February 18. The service will be followed by a lunch sponsored by Christian Ministries.
- The Unigram is now being published monthly with the eBlast published weekly.
- There are two candidates for the Webmaster position. Seth requested authority to hire one once the interviewing committee has met with the candidates and reviewed their credentials.

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**Motion:**

Jeff Hathaway made a motion seconded by Bill Frederick to authorize the interviewing committee to hire the candidate they deem most qualified for the webmaster position. The motion passed unanimously.

**Old Business**

1. By-law Review  
The proposed changes to the by-laws were discussed. The Board will review for a vote at the February meeting.
2. Nominating Committee  
The committee will be writing articles for the Unigram describing the roles of Board members.

**New Business:**

1. Solar Energy Possibility – see above special presentation.
2. Budget Requests  
The Finance Committee has asked for budget requests for the Ministerial positions from the Board. Nancy Behforouz passed out information to be discussed at the February Board meeting. Seth will share recommendations for the staff at the February Board meeting.

**Check out**

The next regularly scheduled Board meeting will be held February 18, 2015, 6:30 pm. The March meeting has been rescheduled for March 25, 2015.

The meeting adjourned at 9:25 pm.

Respectfully submitted by Mary Johnson Robey, Board of Trustees Secretary, Unitarian Universalist Church of Muncie