

UUCM Board Meeting Minutes, August 16, 2017, 6:30 pm, draft, docx

Attendance: Board President Jerry McKean, presiding. Past President Holly Hanauer, President-Elect Ginny Nilles, Vice President John Bartlett, Treasurer Jennifer Hollems, Youth Representative Anna Dillinger, Minister Rev. Seth Carrier-Ladd, Secretary Sharon Seager.

Attending as observer: Joel Tishkin, Intern Minister.

Before the business meeting officially convened, a brief ceremony was held, while Youth Representative Anna Dillinger signed the Membership Book, becoming an official member of the church. She recently celebrated her 16th birthday, and is therefore eligible for full membership and voting privileges.

The meeting opened with a check-in, chalice lighting, and opening words read by Rev. Seth Carrier-Ladd. Members of the Board and the minister read the Covenant.

Motion

Minutes of the July 19, 2017 meeting were approved as revised. Revisions were on p. 3 of the original draft, to correct the title of Ginny Nilles to President-Elect and to strike the words "very firmly." Revised wording on p. 2: "Staff members are in agreement about the goals of Two Services, and are ready to deal with any problems that may arise."

Reminder: The Board agreed to, and the Congregation approved of the holding of a Fall Fundraiser, to "bridge the gap" between the budget and expected expenditures.

The **motion passed**.

Reports

President Jerry McKean reported that he and the minister, Rev. Seth, have arranged to meet every Monday. President-Elect Ginny Nilles and Past President Holly Hanauer will join them on the fourth Monday of each month.

McKean attended the recent meeting of the Investment Committee. Jane Duckworth has agreed to chair the committee, and secretarial responsibilities will rotate among the members. Representatives of the Indiana Trust Company, which holds and administers our investment portfolios, gave the committee a presentation on the current status of our holdings. We hold over \$430,000 in assets, generating about \$8700 in income. A copy of the full report is available in the church office. The committee also discussed ways to encourage bequests and other provisions to the church, including pamphlets and short articles in the Unigram.

Past President Holly Hanauer, who is chair of the Nominating Committee, welcomes suggestions about leadership development. She has learned that the UUA has a curriculum for leadership development on their website called "Harvest the Power."

Vice President John Bartlett reported that some committees do not have chairs. He questioned whether this is partly caused by the obligation of chairs to become part of Program Council. Various people suggested that the Program Council representative could be someone other than the committee chair.

Treasurer Jennifer Hollems presented the UUCM financial statements as of June 30, 2017. The documents presented include Income & Expense, July 2016 through June 2017, Balance Sheet Previous Year Comparison, as of August 15, 2017, and Income & Expense Previous Year Comparison, July 1 through August 15, 2017. The figures show a projected deficit that will possibly be more than the previous year.

The independent accountant's firm, Swift & Associates, CPAs has prepared a compilation report about the financial position of the church as of June 30, 2017.

Youth Representative Anna Dillinger reported that not much was currently happening in the youth groups. Young people are adjusting to their school-year schedules.

Minister Seth Carrier-Ladd reported that he is now back in his office, and is very busy. Staff meetings have been held. The ministerial intern, Joel Tishkin, has begun his work and will meet with his committee on August 18. Rev. Seth is his supervisor; Kirk Robey is chair of his committee. Tishkin will present his first sermon on Sept. 3. Ingathering is scheduled for August 27th. Volunteer dedication will be Sept. 10.

Rev. Seth reported that a new choir director has not yet been chosen. He encouraged attendance at the 9:00 Sunday service.

President-Elect Ginny Nilles had been assigned the task of investigating the problems dealing with the expenses of the fall retreat at Pokagon State Park. She reported that a framework of rules already exists, and just needs to be enforced. The Policies and Procedures manual, page 11: "Programs authorized/sponsored by the church shall follow the policies and procedures of the church, including: annual budget preparation, reimbursement procedures and annual reporting."

The Board went into executive session at 8:30 pm.
The Board resumed its regular session at 9:05 pm.
The meeting was adjourned at 9:10 pm.

Respectfully submitted by Sharon Seager, Secretary