

Unitarian Universalist Church Of Muncie
Minutes of the Board Of Trustees Meeting
Wednesday, May 11, 2022

Meeting called to order at 7:00 PM

In Attendance:

Board: Benjamin Strack – President – Present
Steve Chalk – President-Elect – Present
Joe Kaplan – Vice-President – Present
Lisa Cox – Treasurer – Present
Emily Wornell – Past President – Not Present (Resigned)
Brandon Mundell – Secretary – Present
Barbara Coeyman – Interim Minister – Present

Guests:

Consent approval of the May 11 Agenda.

No Dissention

Motion Passed

Approval of the April 13 Minutes.

No Dissention

Motion Passed

Treasurer's Report

All items covered in agenda below.

Minister's Report & Discussion

Director of Lifespan Faith Development (DLFD) search has not produced a candidate(s) as of yet.

Discussion of the role of the Board of Trustees regarding the opening and securing of the church building during the upcoming Summer services where professional staff will not be available.

The Interim Minister suggests that the UUCM website could use a review and potential revisioning of the site.

The Adult Discussion group has now shifted to a 9:15 AM start time to allow for a better transition to the Worship Service. Some increased attendance has been noticed by the Interim Minister.

The Interim Minister is in the process of interviewing as part of her search process.

New Business

Introduction – Annual Budget Discussion and Approval

Amend the proposed budget to combine the Director of Religious Education and Youth Coordinator position into the position of Director of Lifespan Faith Development.

Motion to accept the budget recommended to the Board of Trustees by the Finance Committee with the change to combine the DRE and Youth Coordinator positions into a single Director of Lifespan Faith Development position and forward it to the congregation for approval at the May meeting.

Moved: Brandon

Second: Steve

Discussion –

Vote: Abstain –

No Dissent

Motion Passed

Introduction – Nominating Committee

Motion to appoint Jean Filson as the Board Appointment to the Nomination Committee for the 2021-22 term.

Moved: Lisa

Second: Joe

Discussion –

Vote: Abstain –

No Dissent

Motion Passed

Introduction – Nominating Slate

The Nominating Committee has forwarded the following slate to the Board of Trustees for consideration:

President – Eleanor Trawick
President-Elect – Kirk Robey
Vice President – Steve Chalk
Secretary – Maggie Bartlett

Congregational Appointment to the Nominating Committee – Holly Hannauer

Motion to accept the slate of Nominees forwarded by the Nominating Committee and present it to the congregation at the May meeting.

Moved: Joe

Second: Steve

Discussion –

Vote: Abstain –

No Dissent

Motion Passed

Motion to accept the resignation of Joe Kaplan from the position of Vice President effective June 30, 2022.

Moved: Lisa

Second: Brandon

Discussion –

Vote: Yes – 3

Abstain – 2

No Dissent

Motion Passed

Motion to accept the Nominating Committee recommendation to appoint Steve Chalk to the position of Vice-President effective July 1, 2022.

Moved: Brandon

Second: Lisa

Discussion –

Vote: Yes – 4

Abstain – 1

No Dissent

Motion Passed

Introduction – Good Goodbyes

Planning for the celebration of our staff members (Interim Minister and Youth Coordinator) that are leaving our congregation.

Scheduling and the desires of the staff members will be discussed to finalize the plans.

Old Business

Introduction – COVID Rules

The Board has received a proposed plan for COVID Response based on CDC guidance and prepared by the Vice President of the congregation.

Discussion of when the CDC guidance is communicated (Thursdays) and the communication of any changes to the congregation in as timely a manner as possible (Via E-Blast)

Motion to accept and adopt the proposed “UUCM COVID Response Plan” prepared by the Vice-President

Moved: Lisa

Second: Steve

Discussion –

Vote: Abstain –

No Dissent

Motion Passed

Introduction – Annual Report

Content is due to the Office Administrator by Monday at 9:00 AM.

Introduction – Congregational Meeting (In Person with Virtual Option)

Discussion of the number of volunteers needed to keep the church functioning and presentation of this data at the May meeting.

Introduction – Ministerial Search Status

First Cycle – Received Two Names

Second Cycle – Received one name

There is an interview scheduled with the candidate from the Second Cycle

If a fit is not found in this round, the Transitions Team at the UUA assures the Ministerial Search Committee that there are many options for the upcoming church year and the congregation should not be concerned about the idea of a failed search at this time.

Introduction – Safe Deposit Box

No progress.

Introduction – June BoT Celebration

The President will host an informal gathering for the incoming and outgoing members of the Board of Trustees to recognize the transition.

Introduction – GA (General Assembly) Delegates

Information has been distributed.

The method for determining the size of the congregation and membership is defined by the Church Bylaws. However, this procedure has not been followed in recent memory.

Feedback From Process Observer(s)

Executive Session – No

Next Meeting: Opening Words – Steve, Closing Words – Steve

Process Observer – All

Meeting Adjourned – 8:50 PM

Next Regular Meeting – June 8, 2022 – 7:00 PM (In-Person with Virtual Option)

Treasurer's Report:

Northwest Bank Balances as of 5/11/22:

Primary Checking Account Balance: \$75,307

Money Market Account Balance: \$7,855

Designated Fund Account Balance: \$17,125

Investment Accounts as of 5/11/22:

Crossley: \$64,953 — (Building Projects)

Ball Fund: \$98,419 — (General Funds)

Templar: \$240,032

Askren: \$14,078 — (RE)

1859 Account: \$74,902 — (Community Benefit)*

Piano Fund: \$8,250 — (Piano Maintenance)

Income and Expense for Fiscal Year through April 30, 2022

- Our pledges and gifts have brought in \$227,354; this is 97.6% of expected budget.
- Fund Raising total of \$ 9,534.61 (As of end of April, does not include Service Auction)
- Our Gross Profit was \$246,579; 97.6% of expected budget.
- Total expenses were \$221,255. 85% of expected budget
- There is a net income of: \$ 27,090 with expected income of \$ -7,554

Other Happenings:

- Would like to propose to change proposed budget to combine the RE and Youth Director salary into DLFD position.
- Safe Deposit Box at Old National. Currently listed as: Mona Burton, Jeff Hathaway and Judith Roepke Will need to reach out to Judith Roepke and/or Jeff Hathaway to initiate change over.
- Work on rebuilding group of people to count donations on Sundays, We have 8-9 counters currently.
- At June finance committee meeting, plan to review designated funds to come up with recommendations for which funds need to be kept or dissolved.

* Under the control of the Governing Committee of the 1859 Forum for Community Conversations