



Unitarian Universalist Church of Muncie

Minutes of the Board of Trustees Meeting

Tuesday, October 4, 2022

The UUCM Board of Trustees Meeting called to order at 7:00 PM by President Eleanor Trawick

In Attendance:

Board: Eleanor Trawick – President
Benjamin Strack – Past President
Kirk Robey – President-Elect
Steve Chalk – Vice President
Lisa Cox – Treasurer
Maggie Bartlett – Secretary
Joel Tishken- Minister

Guests present: Susan Bossung, Bill Morton, Linda Morton

Absent: n/a

Consent Agenda

Approval of the October 4, 2022 Agenda, as amended.

No Dissent

Motion Passed

Approval of the September 6, 2022 Minutes as amended.

No Dissent

Motion Passed

New Business

COVID policy, masking, consistency, and notices in E-blast

President Trawick then passed the floor to President-Elect Kirk Robey for a discussion on COVID policy, masking, and notices in the E-blast. Susan went over past COVID Task Force data and recommendations. She went over past and current statistics. She went over how levels are set, vaccination rates, and building improvements, including HEPA filters. As an expert, she would recommend for masking to be optional, based on all information considered and personal assessment of risk. Discussion regarding COVID policy and communication was discussed. It was recommended that we take time to deeply consider all the information given and make decision after further discussion.

Treasurers Report

Treasurer Lisa Cox gave a summary of her report. Treasurer Lisa Cox reported that as of October 3, 2022, the *Northwest Bank Balances were:* \$80,288 in the Primary Checking Account, and \$7,942 in the Money Market Account, \$14,635 in the Designated Fund Account. The *Investment Accounts as of 9/30/22 were reported as:* \$58,993 in the Crossley (Building Projects) Account, \$89,496 in the Ball Fund (General Funds), \$215,620 in the Templar, \$12,612 in the Askren (RE), \$69,096 in the 1859 Account (Community Benefit), and \$7,432 in the Piano Fund (Piano Maintenance). Treasurer Cox then reported on Income and Expenses for the for the 2022-2023

year to 10/3/2023. Ms. Cox reported that UUCM pledges and gifts have brought in 95,952 to date; this is 129.3% of the expected budget. The UUCM Gross Profit was \$103,095. This is 133% of the expected GP budget. UUCM total expenses were \$82,055. This is 98.6% of the expected budget. There is a net income of \$21,040 (expected \$5,710.72).

Treasurer Lisa Cox also reported on other UUCM financial items. Ms. Cox reported that the pension account payments have been caught up and final loss payments have been made. Ms. Cox Reported that the Safe Deposit Box at Old National has an Updated Signatory. Ms. Cox and President Trawick will schedule a time to drill open the box. Ms. Cox spoke regarding financial review and some Quickbooks issues. There was discussion regarding a plan for financial review with UUA. Ms. Cox reported that the accountant is working on end of year reports. Discussion was held regarding the congregational meeting. Treasurer Cox will prepare the presentation for the congregational meeting at least one week prior to the meeting. Ms. Cox, Mr. Robey, and Ms. Trawick will go over the Treasurer's reports together prior to the congregational meeting.

Minister's Report

Rev. Joel Tishken gave his report to the UUCM Board of Trustees. Rev. Tishken proposed increasing the amount of Rev. Dr. Julia Corbett-Hemeyer's stipend. Discussion was held regarding the proposal and Rev. Dr. Julia Corbett-Hemeyer's additional responsibilities.

A motion was made increase Rev. Dr. Julia Corbett-Hemeyer's stipend by \$6000.00 per annum by Ben Strack.

The motion was Seconded by Lisa Cox
President Trawick asked if there was any discussion of the motion.

There was a call to a vote on the proposal to increase Rev. Dr. Julia Corbett-Hemeyer's stipend by \$6000.00 per annum.

No Dissention

Motion Passed 6-0

Rev. Tishken then reported on the work of the Worship associates and the pastoral associates. Rev. Tishken also reported that he had educated himself on his role in capital campaigns and his thoughts. Rev. Tishken then reported on the ad ready for the DLRE position. Rev. Tishken will send this document out to the board and stated that Susan Taylor and Jay Moorman agreed to remain on the search committee. Rev. Tishken and the BoT discussed upcoming events, including the Harvest Feast and Santa Lucia. Discussion was held on different ideas for the Harvest Feast. Kirk will send out something to the fellowship committee on the topic. Ms. Cox and Ms. Bartlett will form a task force for the Santa Lucia service.

Bruce Craig's Report on Church Maintenance (see forwarded e-mail 9/22)

President Trawick reported on a letter from Bruce Craig. Discussion was held regarding concerns stated by Mr. Craig. President Trawick briefly went over the report, some specific concerns, and progress made. Discussion was held. The Board of Trustees will continue to receive information. John Taylor and Bruce Taylor will be invited to the December meeting. Ms. Trawick will thank Mr. Craig for his report.

Discussion of "[Finding Your Center: Spiritual Grounding as Leaders](#)" (UUA)

Past President Ben Strack led discussion on "[Finding Your Center: Spiritual Grounding as Leaders](#)" from the UUA website. Members of the Board shared their thoughts on varied aspects on this learning module.

Proposed UUCM Board of Trustees Covenant

President Trawick then moved onto the next order of new business, the proposed UUCM Board of Trustees Covenant. The following covenant was developed during the recent retreat:

We the members of the Board of Trustees covenant to:

- (a) Practice active listening and deep reflection; seek to understand diverse points of view.
- (b) Say what we mean and follow through on what we say.
- (c) Trust and respect our fellow Board members.
- (d) Be guided in our decision making by the mission and values of the church.

Discussion was held regarding the proposed covenant and the wording.

A motion was made to adopt this wording as the new board covenant

The motion was Seconded by Lisa Cox

President Trawick asked if there was any discussion of the motion.

There was a call to a vote on the motion that Proposed UUCM Board of Trustees Covenant be accepted.

No Dissention

Motion Passed 6-0

Proposal to hire a person to do sights and sounds

President Trawick then moved onto the next order of business, a proposal to considering hiring a person to do sights and sounds for UUCM. Members of the sights and sounds team had sent emails to President Trawick asking the BoT to consider hiring a person to do sights and sounds.

A motion was made by President Trawick to investigate a person to do sights and sounds every Sunday for \$50.00 per Sunday.

The motion was Seconded by Kirk Robey

President Trawick asked if there was any discussion of the motion. Discussion was held on the issue.

Technical questions were asked regarding a projected position, hours, and projected hours. A question regarding what we would like our hybrid services to look like was asked. Thoughts regarding financial issues were discussed. Possible solutions were discussed, including recruitment.

There was a call to a vote on the motion to investigate a person to do sights and sounds every Sunday for \$50.00 per Sunday.

The motion failed

Evaluation of the Church Cookout

President Trawick then moved onto the next order of business, the evaluation of the church cookout, held on September 18, 2022. Discussion was held. Members all heard positive feed back from members. The consensus was that the cookout was a success. Receipts will be submitted for donations.

Evaluation of Board Retreat

President Trawick then moved onto the next order of business, the evaluation of the Board Retreat, held on September 18, 2022, and September 20, 2022. Discussion was held. Board members felt that this was a worthwhile endeavor. Having Lisa Presley's involvement was thought to be helpful. The zoom connection the first evening could have been better.

Responsibilities for Sunday Service, including collecting the offertory.

The floor was given to Lisa Cox for the next order of business, the responsibility for collecting the offertory. Ms. Cox spoke about recent lack of communication regarding collecting offering. Thoughts were given solutions to the issue and consistency. It was decided that whichever BoT member that opens the church on a given Sunday, will also find persons to collect the offering.

Old Business

Preparing for Congregational Meeting

President Trawick then moved onto the first order of old business, preparing for the UUCM October Congregational Meeting. The Board discussed the agenda, the in-person and Zoom participation, and publicizing the meeting and agenda. The board has been discussion having a capitol campaign, when we know more about costs of an HVAC

AGENDA ITEMS

Budget Report – Kirk Robey

Vote to accept revised 2022-2023 budget

Information regarding likely future capital campaign

Proposal to Ordain Reverend Dr. Julia Corbett-Hemeyer – Steve Chalk

Quick update on searches for the congregation

Discussion continued regarding Zoom meeting and duties of Bot members during the meeting. President Trawick and Ms. Bartlett will do announcements for the meeting following this BoT meeting.

Opening/closing the church on Sundays in October and November

President Trawick then moved onto the next order of old business on the agenda, opening and closing of the church on Sundays through October 2022. Board members had previously volunteered for the following dates:

October 9- Lisa Cox

October 16- Joel Tishken

October 23- Maggie Bartlett

October 30- Kirk Robey

November 6- Ben Strack

November 13- Kirk Robey

November 20- Eleanor Trawick

November 27- Steve Chalk

CLOSING

Review tasks to be completed this month

Maggie will recruit someone to help at congregational meeting.

Ben will talk The BoT will continue to discuss the COVID Masking policy.

Ms. Cox, Mr. Robey and Ms. Trawick will go over the Treasurer's reports together prior to the congregational meeting.

Ben Strack will lead discussion on “ [Knowing Your Purpose: Leading in Alignment with Your Mission](#)” during the November Board Meeting.

Rev. Tishken will send out the proposed DLRE ad to the board.

Ms. Cox and Ms. Bartlett will form a task force to plan for Santa Lucia.

The Board of Trustees will continue to receive information regarding HVAC needs. John Taylor and Bruce Craig will be invited to the December meeting.

Ms. Trawick will thank Mr. Craig for his report.

Mr. Robey will send communication to the fellowship committee regarding ideas for the Harvest Feast.

Next Meeting: Opening and Closing Words - Mr. Chalk

Process Observer for November – Ms. Cox

Feedback From Process Observer(s)

Executive Session – No

Meeting Adjourned – 9:25 PM

Next Regular Meeting – November 1, 2022 – 7:00 PM (In-Person with Virtual Option) *****

CURRENT INFRASTRUCTURE ISSUES

HEATING/COOLING SYSTEM

Heating – Boilers for the sanctuary, RE, and office.

Cooling – AC system for the sanctuary, window units for RE and office.

Problem – Copper pipes and aging equipment.

Possible Solution: The Boiler task force is working on this issue.

1. TEC – The Engineering Collaborative
 - a. They deal with highly energy-efficient HVAC systems, from earth-coupled closed-loop water-source heat pump systems to variable speed chillers and chilled water systems to sophisticated all-air VAV systems and state-of-the-art VRF systems.
 - b. They made a site visit and developed a plan that would update our system based on what they saw. However, we would need to pay them \$29,000 to see it.
 - c. The cost of installation is not covered in their plan.
2. MARTINRILEY architects•engineers (Fort Wayne Company)
 - a. We met with Jessica Franke on 8/30/2022, and she reviewed our facility. We discussed our needs and possible solutions.
 - b. We are still waiting for an estimate for a valid replacement.
3. Tranes Indiana
 - a. It is an engineering company out of Indianapolis that John Bartlett recommended.
 - b. We meet with their representative (Jonathan Lofberg) next Monday (9/26/2022).

CROSS MEMORIAL DOORS

Problem – All of the sliding doors in the church are double glassed and become hazy when the seal is broken. About a month ago one of the sliding doors of the memorial lost its seal and I had Shorts Glass come out to measure the door so they could replace the glass. However, they found that both sliding doors had water damage and indicated that they could not replaced the glass until the door frames were replaced. I originally planned on doing this work myself but quickly learned that it was more complicated than I thought. At this point we have two options. Replace the frames or buy new doors.

Possible solutions

1. Replace damaged wood frames.
 - a. I met with a member of the MYGOTO GUY (handy man company) to see if they could do the job. They indicated that the wood in the door frames are custom made and would have to be milled to work.

- b. If I can find a local milling company MYGOTO GUY might be able to repair these doors.
2. Replace the doors
 - a. The first company I called in to get an estimate for repairing the doors was Clemens. They indicated that we would need to replace both the doors and the glass panels on both sides of the doors, which could cost around \$12,000 to \$15,000.
 - b. If the doors cannot be fixed, I will work on getting bids for replacement. Prior to that I will be examining the blueprints and any records to see if I can find where the original doors came from. If we can find the source, we might be able to buy replacements. It is a long shot but worth looking into.

PARKING LIGHTS

Problem – Five of the rear parking lights are out. Two of them are not receiving electricity for some reason, whereas the other three just need new bulbs. I installed some solar lights at the back door as a temporary fix but will remove them once the lights are fixed.

Possible solutions

1. Broken lights – Estimated cost to fix them \$1,400 to \$1,600
 - a. Parker Electric worked on this but cannot find any broken lines. They will need to pull one of the light posts to locate the problem. The high cost comes from the rental (\$1000 per day) of an appropriate lift. It is highly possible that they will have to replace the line between two light posts to fix the problem. If so, the cost goes up.
 - b. Changing these two lights to solar is our second option. The cost for the 2 lights plus installation, would be lower and would give us an opportunity to test using solar lights for the entire parking lot. This is the option I am plan on using. Parker Electric is looking for appropriate solar lights that can be attached to the existing posts.
2. Installing new bulbs in the lights.
 - a. This will not be done until late September because it requires them to rent a truck to do the job and they are not available until late September.
 - b. We had replacement bulbs in our storage shed but they were stolen by someone who broke into our sheds last year. Parker Electric has purchased LED bulbs for the lights.

SANCTUARY LIGHTS

Problem – Three lights are out, and the replacement bulbs for them were stolen by someone who broke into our storage shed last year.

Possible solutions

1. Buy replacement bulbs. Parker Electric has the equipment to replace the bulbs but finding the type of bulbs we are currently using is the problem. Kirby Risk is our electrical supplier and told me that

the 300-watt Metal-halogen-based bulbs we normally use are no longer made and it is unlikely that we can find any to buy.

2. Switching to LED bulbs for the sanctuary would greatly reduce our electricity cost. Parker Electric has located replacement bulbs and will install them later this month. I gave them permission to buy 14 LED retro-fit lamps for the sanctuary lighting (equivalent to what you have now), and 3 LED retro-fit lamps for the exterior pole light fixtures (equivalent to what you have now) at approximately \$1875.00 plus installation. A lift will be required for both aspects of this job. They will rent the outside unit but have a lift they can use for the sanctuary. I plan on replacing all of the sanctuary lights with the new ones Parker Electric is buying. The existing bulbs were installed in 2005 so it is only a matter of time before they go out.

FUTURE INFRASTRUCTURE ISSUES

Parking lot

1. The existing paved areas need to be resurfaced and new lines painted.
2. Paving the rest of the parking area is needed but not as important at this time.

Bathroom Facilities

1. We need to upgrade the panels and improve ventilation.
2. Investigate the possibility of expanding the bathrooms.

Kitchen Space

1. Replace the counter tops.
2. Investigate the possibility of expanding the kitchen.

Add Meeting rooms

1. Examine our options for doing this.
2. Is it possible without expansion?

RE Storage and classrooms

1. The walkthrough storage area is full and should be examined to see if everything in there is needed.
2. One option is to move things into the large storage shed. However, this would only work if we can figure out how to make it save to store anything in them.
3. Is expansion needed or possible?

Sound/Zoom System

1. It needs to be cleaned up.

2. Shirts on the tables and a reduction of their equipment in the sanctuary and walkthrough would be a good start.

GROUNDS ISSUES

1. Better maintenance – Pay to have it done!
2. Tree removal – what we have works
3. RE Playground Improvements – mainly repairs needed.
4. Firepit Area– Build a better work storage bin.
5. Storage Sheds – The small one needs a new roof and other repairs. Adding security cameras would help.

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Designated Fund Account Balance: \$14,635

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Crossley: \$58,993 — (Building Projects)

Ball Fund: \$89,496 — (General Funds)

Templar: \$215,620

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1859 Account: \$69,096 — (Community Benefit)*

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Income and Expenses for 2022-2023 year to 10/3/2023

☑ Pledges and gifts for this fiscal year to date: \$ 95,952; 129.3% of expected

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☑ Total Expenses for this fiscal year: \$ 82,055; 98.6% of expected (This includes some duplicate entries that will be fixed)

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Other Happenings:

☑ The above financials are from what is currently entered into Quickbooks, there are some duplicate and automatic entries that will need to be fixed totaling roughly \$14,450 in increased expenses.

☑ Review updated budget for congregational meeting

☑ Treasurer will prepare presentation for congregational meeting at least 1 week prior to congregational meeting

☑ Pension account payments have been caught up, and final loss of income payments have been made.

☑ Accountant is working on end of year reports.

☑ Safe Deposit Box at Old National: Updated signatory. Need to schedule time to drill open

☑ Need to begin planning for financial review: local accountant vs UUA financial review?

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U U Church Of Muncie
Income & Expense
 July 1 through October 3, 2022

	Jul 1 - Oct 3, ...	Budget	% of Budget
Ordinary Income/Expense			
Income			
Dedicated Offerings	8,871.43	2,709.68	327.4%
Fund raising & social activity			
Fund Raising			
Fund raising - misc.	265.00	1,806.48	14.7%
Total Fund Raising	265.00	1,806.48	14.7%
Social Activities			
Social Activities Income	0.00	283.84	0.0%
Total Social Activities	0.00	283.84	0.0%
Total Fund raising & social activity	265.00	2,090.32	12.7%
Investment income			
Interest & Dividends	0.00	418.06	0.0%
Templar fund income	0.00	1,316.13	0.0%
Total Investment income	0.00	1,734.19	0.0%
Miscellaneous income			
Building use	-25.00	50.00	-50.0%
Total Miscellaneous income	-25.00	50.00	-50.0%
Pledges & gifts			
20/21 Pledges & Gifts	7,778.49	0.00	100.0%
21/22 Pledges & Gifts	5,651.00	0.00	100.0%
22/23 Pledges & Gifts	81,960.00	73,809.42	111.0%
Loose Offerings	562.30	387.10	145.3%
Total Pledges & gifts	95,951.79	74,196.52	129.3%
Total Income	105,063.22	80,780.71	130.1%
Cost of Goods Sold			
Cost of Goods Sold			
Bazaar Expenses	105.00	0.00	100.0%
Dedicated Offerings disbursed	1,863.03	2,709.68	68.8%
Fundraising expense	0.00	284.90	0.0%
Social Activities expenses	0.00	283.90	0.0%
Total Cost of Goods Sold	1,968.03	3,278.48	60.0%
Total COGS	1,968.03	3,278.48	60.0%
Gross Profit	103,095.19	77,502.23	133.0%
Expense			
Operating Expenses			
Bank Fees	50.75	0.00	100.0%
Church Office			
Accounting Services	695.00	717.35	96.9%
Copier expense	717.75	541.94	132.4%
Internet costs	220.23	232.26	94.8%
Medical Insurance - Office	1,169.06	1,832.29	63.8%
Office - general			
ACH Fees	21.00	154.84	13.6%
Miscellaneous Expenses	123.97	387.10	32.0%
Office equipment & software	166.59	1,212.84	13.7%
Office supplies	100.47	0.00	100.0%
Postage	0.00	51.55	0.0%
Total Office - general	412.03	1,806.33	22.8%
Office Administrator Payroll	10,438.24	7,229.87	144.4%
Pension - Office Administrator	2,166.99	758.81	285.6%
Professional Bookkeeper	1,739.70	1,205.65	144.3%

U U Church Of Muncie
Income & Expense
July 1 through October 3, 2022

	Jul 1 - Oct 3, ...	Budget	% of Budget
Telephone	343.53	297.29	115.6%
Unigram & Bulletins	79.49	128.97	61.6%
Web Services	0.00	67.13	0.0%
Total Church Office	17,982.02	14,817.89	121.4%
Committee and misc. expenses			
Adult RE	0.00	25.84	0.0%
Caring committee	0.00	12.87	0.0%
Committee on Ministries	0.00	12.87	0.0%
Fall retreat (Income and exp)	-45.00	0.00	100.0%
Finance & Stewardship Committee	0.00	193.55	0.0%
Kitchen Committee			
Coffee Expenses	-1.00	0.00	100.0%
Kitchen Committee - Other	0.00	38.71	0.0%
Total Kitchen Committee	-1.00	38.71	-2.6%
Membership	0.00	25.84	0.0%
Sights and Sounds	0.00	258.09	0.0%
Social justice committe expense	0.00	25.84	0.0%
Total Committee and misc. expenses	-46.00	593.61	-7.7%
Denominational affairs			
UUA Program	1,000.00	0.00	100.0%
Denominational affairs - Other	197.00	1,290.29	15.3%
Total Denominational affairs	1,197.00	1,290.29	92.8%
Property and Maintenance			
Covid Supplies	36.47	128.97	28.3%
Custodians	4,214.76	4,352.06	96.8%
Electricity	985.95	1,700.23	58.0%
Equipment Purchases	0.00	258.03	0.0%
Fuel	147.22	1,161.29	12.7%
Grounds	2,061.98	903.26	228.3%
Insurance	1,842.75	1,316.13	140.0%
Interest Expense - Solar Panels	0.00	1,000.00	0.0%
Maintenance Supplies	414.70	438.65	94.5%
Pest Control	50.00	128.97	38.8%
Repairs and Upkeep	2,232.95	1,290.26	173.1%
Sonitrol [Building Security]	99.00	154.84	63.9%
Water and sewage	1,095.86	980.58	111.8%
Total Property and Maintenance	13,181.64	13,813.27	95.4%
Total Operating Expenses	32,365.41	30,515.06	106.1%
Other Program Expenses			
Child Care and Nursery	1,099.00	1,091.06	100.7%
Employee health insurance	-5,042.98	0.00	100.0%
Payroll Taxes			
Medicare	325.01	0.00	100.0%
Social Security	1,389.77	0.00	100.0%
Payroll Taxes - Other	0.00	1,891.03	0.0%
Total Payroll Taxes	1,714.78	1,891.03	90.7%
Worker's Compensation Insurance	0.00	289.00	0.0%
Total Other Program Expenses	-2,229.20	3,271.09	-68.1%
Program salaries & related exp			
Ministerial costs			
Community Minister's expenses	456.67	129.06	353.8%
Community Minister stipend	571.67	712.26	80.3%
Housing Allowance	4,462.50	3,948.39	113.0%
Minister's Expenses	1,411.00	1,842.58	76.6%
Minister's Insurance			

U U Church Of Muncie
Income & Expense
July 1 through October 3, 2022

	Jul 1 - Oct 3, ...	Budget	% of Budget
Minister's Disability Insurance	0.00	235.35	0.0%
Minister's Insurance - Other	2,344.72	792.77	295.8%
Total Minister's Insurance	2,344.72	1,028.12	228.1%
Minister's Life Insurance	162.06	116.68	138.9%
Minister's Pension	5,284.11	1,657.87	318.7%
Minister's Salary	23,295.82	14,477.42	160.9%
Moving Expenses	0.00	1,842.58	0.0%
Payment in lieu of FICA	2,131.16	1,410.13	151.1%
Sabbatical Expenses	334.00	129.06	258.8%
Total Ministerial costs	40,453.71	27,294.15	148.2%
Music and Worship			
Choir Director	0.00	1,340.90	0.0%
Guest Musicians	100.00	128.97	77.5%
Music Director	1,765.58	2,341.16	75.4%
Music Director Professional Exp	0.00	193.10	0.0%
Pianist	0.00	938.42	0.0%
Worship Associates	1,721.59	1,210.94	142.2%
Music and Worship - Other	2,359.87	0.00	100.0%
Total Music and Worship	5,947.04	6,153.49	96.6%
Religious Education			
Coordinator of Youth Prog.	765.00	0.00	100.0%
DRE's Compensation			
DRE health insurance	1,571.26	2,670.42	58.8%
DRE Salary	1,417.76	9,863.23	14.4%
Pension - DRE	1,065.58	887.77	120.0%
DRE's Compensation - Other	592.76	0.00	100.0%
Total DRE's Compensation	4,647.36	13,421.42	34.6%
DRE's Expenses	0.00	645.13	0.0%
O.W.L.	-500.00	0.00	100.0%
Religious Education supplies et			
RE Summer Program	605.61	0.00	100.0%
Religious Education supplies et - Other	0.00	1,459.58	0.0%
Total Religious Education supplies et	605.61	1,459.58	41.5%
Youth Groups	0.00	453.03	0.0%
Total Religious Education	5,517.97	15,979.16	34.5%
Total Program salaries & related exp	51,918.72	49,426.80	105.0%
Total Expense	82,054.93	83,212.95	98.6%
Net Ordinary Income	21,040.26	-5,710.72	-368.4%
Net Income	21,040.26	-5,710.72	-368.4%

U U Church Of Muncie
Income & Expense
 July 2021 through June 2022

	Jul '21 - Jun 22	Budget	% of Budget
Ordinary Income/Expense			
Income			
Dedicated Offerings	18,640.21	10,500.00	177.5%
Fund raising & social activity			
Fund Raising			
Bazaar	4,724.58	7,000.00	67.5%
Fund raising - misc.	5,444.61	5,000.00	108.9%
Rummage sales	2,324.51		
Service Auction	3,867.27	5,000.00	77.3%
Total Fund Raising	16,360.97	17,000.00	96.2%
Social Activities			
Social Activities Income	0.00	1,100.00	0.0%
Total Social Activities	0.00	1,100.00	0.0%
Total Fund raising & social activity	16,360.97	18,100.00	90.4%
Investment income			
Capital gains realized	1,436.55	0.00	100.0%
Interest & Dividends	2,078.27	1,620.00	128.3%
Templar fund income	4,512.61	5,100.00	88.5%
Total Investment income	8,027.43	6,720.00	119.5%
Miscellaneous income			
Building use	125.00	250.00	50.0%
Miscellaneous income - Other	10.00	0.00	100.0%
Total Miscellaneous income	135.00	250.00	54.0%
Pledges & gifts			
20/21 Pledges & Gifts	27,860.14	0.00	100.0%
21/22 Pledges & Gifts	186,055.65	278,074.00	66.9%
22/23 Pledges & Gifts	29,350.00	0.00	100.0%
Loose Offerings	776.99	1,500.00	51.8%
Total Pledges & gifts	244,042.78	279,574.00	87.3%
Total Income	287,206.39	315,144.00	91.1%
Cost of Goods Sold			
Cost of Goods Sold			
Bazaar Expenses	1,538.21	500.00	307.6%
Dedicated Offerings disbursed	15,671.00	10,500.00	149.2%
Fundraising expense	470.35	500.00	94.1%
Service auction expenses	480.46	500.00	96.1%
Social Activities expenses	0.00	1,100.00	0.0%
Cost of Goods Sold - Other	-400.00	0.00	100.0%
Total Cost of Goods Sold	17,760.02	13,100.00	135.6%
Total COGS	17,760.02	13,100.00	135.6%
Gross Profit	269,446.37	302,044.00	89.2%
Expense			
Investment Expenses	408.84	0.00	100.0%
Operating Expenses			
Bank Fees	8.75		
Church Office			
Accounting Services	2,355.00	2,000.00	117.8%
Copier expense	2,218.73	2,500.00	88.7%
Internet costs	880.92	900.00	97.9%
Medical Insurance - Office	4,609.05	9,283.00	49.7%
Office - general			
ACH Fees	235.00	180.00	130.6%
Miscellaneous Expenses	1,147.66	0.00	100.0%

U U Church Of Muncie
Income & Expense
July 2021 through June 2022

	Jul '21 - Jun 22	Budget	% of Budget
Office equipment & software	2,414.75	4,000.00	60.4%
Office supplies	374.70	0.00	100.0%
Postage	123.95	260.00	47.7%
Office - general - Other	17.56	1,500.00	1.2%
Total Office - general	4,313.62	5,940.00	72.6%
Office Administrator Payroll	28,311.75	27,200.00	104.1%
Pension - Office Administrator	1,782.67	2,827.00	63.1%
Professional Bookkeeper	4,718.54	4,534.00	104.1%
Telephone	1,219.16	1,150.00	106.0%
Unigram & Bulletins	84.25	1,000.00	8.4%
Web Services	306.75	260.00	118.0%
Total Church Office	50,800.44	57,594.00	88.2%
Committee and misc. expenses			
Adult RE	192.00	100.00	192.0%
Caring committee	0.00	50.00	0.0%
Committee on Ministries	0.00	50.00	0.0%
Fellowship	134.72	0.00	100.0%
Finance & Stewardship Committee	129.95	300.00	43.3%
Kitchen Committee	0.00	150.00	0.0%
Membership	10.99	100.00	11.0%
Sights and Sounds	0.00	1,000.00	0.0%
Social justice committee expense	0.00	100.00	0.0%
Committee and misc. expenses - Other	32.10	0.00	100.0%
Total Committee and misc. expenses	499.76	1,850.00	27.0%
Denominational affairs			
UUA Program	5,000.00	0.00	100.0%
Denominational affairs - Other	0.00	5,000.00	0.0%
Total Denominational affairs	5,000.00	5,000.00	100.0%
Property and Maintenance			
Covid Supplies	504.30	500.00	100.9%
Custodians	16,859.04	16,865.00	100.0%
Electricity	4,528.86	6,590.00	68.7%
Fuel	4,967.42	4,500.00	110.4%
Grounds	3,223.84	3,500.00	92.1%
Insurance	4,933.00	3,000.00	164.4%
Maintenance Supplies	616.07	1,700.00	36.2%
Pest Control	275.00	500.00	55.0%
Repairs and Upkeep	2,418.95	5,500.00	44.0%
Sonitrol [Building Security]	496.00	400.00	124.0%
Water and sewage	7,651.00	4,200.00	182.2%
Total Property and Maintenance	46,473.48	47,255.00	98.3%
Total Operating Expenses	102,782.43	111,699.00	92.0%
Other Program Expenses			
Child Care and Nursery	682.50	4,330.00	15.8%
Payroll Taxes			
Medicare	1,288.99	0.00	100.0%
Social Security	5,511.54	0.00	100.0%
Payroll Taxes - Other	0.00	7,784.00	0.0%
Total Payroll Taxes	6,800.53	7,784.00	87.4%
Worker's Compensation Insurance	681.00	1,250.00	54.5%
Total Other Program Expenses	8,164.03	13,364.00	61.1%
Program salaries & related exp			
Ministerial costs			
Community Minister's expenses	631.67	500.00	126.3%

U U Church Of Muncie
Income & Expense
July 2021 through June 2022

	Jul '21 - Jun 22	Budget	% of Budget
Community Minister stipend	2,677.87	2,680.00	99.9%
Housing Allowance	15,925.00	15,300.00	104.1%
Minister's Expenses	6,805.74	8,140.00	83.6%
Minister's Insurance			
Minister's Disability Insurance	0.00	910.00	0.0%
Minister's Insurance - Other	4,449.38	3,072.00	144.8%
Total Minister's Insurance	4,449.38	3,982.00	111.7%
Minister's Life Insurance	729.27	449.00	162.4%
Minister's Pension	4,317.80	6,426.00	67.2%
Minister's Salary	58,391.67	56,100.00	104.1%
Payment in lieu of FICA	5,685.29	5,462.00	104.1%
Sabbatical Expenses	2,004.00	500.00	400.8%
Total Ministerial costs	101,617.69	99,539.00	102.1%
Music and Worship			
Choir and music library	143.75	0.00	100.0%
Choir Director	0.00	5,042.00	0.0%
Guest Musicians	750.00	500.00	150.0%
Music Director	14,413.67	8,806.00	163.7%
Music Director Professional Exp	0.00	750.00	0.0%
Pianist	0.00	3,639.00	0.0%
Worship Associates			
Sights & Sounds	203.24		
Worship Associates - Other	3,895.60	4,695.00	83.0%
Total Worship Associates	4,098.84	4,695.00	87.3%
Total Music and Worship	19,406.26	23,432.00	82.8%
Religious Education			
Coordinator of Youth Prog.	9,430.00	9,180.00	102.7%
DRE's Compensation			
DRE health insurance	5,901.63	10,345.00	57.0%
DRE Salary	31,240.94	33,364.00	93.6%
Pension - DRE	1,874.34	2,973.00	63.0%
Total DRE's Compensation	39,016.91	46,682.00	83.6%
DRE's Expenses	1,704.02	2,500.00	68.2%
O.W.L.	-8.46	0.00	100.0%
Religious Education supplies et			
RE Curriculum	287.76	0.00	100.0%
RE Snacks & Food	123.29	0.00	100.0%
RE Summer Program	92.90	0.00	100.0%
RE supplies	1,488.87	0.00	100.0%
RE Worship	89.29	0.00	100.0%
Religious Education supplies et - Other	2,924.08	5,650.00	51.8%
Total Religious Education supplies et	5,006.19	5,650.00	88.6%
Youth Groups	1,999.07	1,750.00	114.2%
Religious Education - Other	99.95		
Total Religious Education	57,247.68	65,762.00	87.1%
Total Program salaries & related exp	178,271.63	188,733.00	94.5%
Savings due to COVID and other	0.00	-1,486.00	0.0%
Total Expense	289,626.93	312,310.00	92.7%
Net Ordinary Income	-20,180.56	-10,266.00	196.6%
Other Income/Expense			
Other Income			
Investment income-Restricted	5,446.55	0.00	100.0%

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Accrual Basis

U U Church Of Muncie
Income & Expense
July 2021 through June 2022

	<u>Jul '21 - Jun 22</u>	<u>Budget</u>	<u>% of Budget</u>
Total Other Income	5,446.55	0.00	100.0%
Other Expense			
Investment Exp. - Restricted	2,648.92	0.00	100.0%
Total Other Expense	2,648.92	0.00	100.0%
Net Other Income	2,797.63	0.00	100.0%
Net Income	-17,382.93	-10,266.00	169.3%