



Unitarian Universalist Church of Muncie

Minutes of the Board of Trustees Meeting

Tuesday, February 7, 2023

The UUCM Board of Trustees Meeting called to order at 7:00 PM by President Eleanor Trawick

In Attendance:

Board: Eleanor Trawick – President
Kirk Robey – President-Elect
Benjamin Strack – Past President
Steve Chalk – Vice President
Lisa Cox – Treasurer
Maggie Bartlett – Secretary
Joel Tishken- Minister

Guests present: n/a

Absent: None

Consent Agenda

Approval of the February 7, 2023, agenda, as modified.

No Dissent

Motion Passed

Approval of the January 3, 2023, Minutes, as amended

No Dissent

Motion Passed

New Business

Treasurers Report

Treasurer Lisa Cox gave a summary of her reports. Ms. Cox's reports are attached to these minutes. Treasurer Lisa Cox reported that as of 2/5/2023, the *Northwest Bank Balances were*: \$121,243.40 in the Primary Checking Account, and \$8,148.66 in the Money Market Account, \$11,313.67 in the Designated Fund Account. The *Investment Accounts as of 2/1/2023 were reported as*: \$67,183 in the Crossley (Building Projects) Account, \$101,811 in the Ball Fund (General Funds), \$243,944 in the Templar, \$14,271 in the Askren (RE), \$76,479 in the 1859 Account (Community Benefit), and \$8,465 in the Piano Fund (Piano Maintenance). Treasurer Cox then reported on Income and Expenses for the for the 2022-2023 year to 1 /3/2023. Ms. Cox reported that UUCM pledges and gifts have brought in \$ 136,283 to date. Fund raising was reported as \$ 13,492 to date. The UUCM Gross Profit was \$159,838. UUCM total expenses were \$154,101**. There is a net income of \$73,440.

Treasurer Lisa Cox also reported on other UUCM financial items. Ms. Cox reported UUCM has paid Nadine Tringali's health insurance through the end of the year. Ms. Cox is working to request reimbursement. The Finance Committee has forwarded budgeting forms and is seeking input regarding budget requests. Ms. Cox and the BoT discussed the need to begin planning for a financial review and contacting a local accountant after the tax season. Rev. Joel and Ms. Cox spoke regarding a suggestion that UUCM buy some additional chairs for the sanctuary with arms. These would be helpful for congregants with physical needs. Discussion was held. Research will be completed, and a call will be made to John Taylor by Rev. Tishken regarding chairs with arms.

Minister's Report

Rev. Joel Tishken gave his report to the UUCM Board of Trustees. Rev. Tishken spoke about his thoughts on hybrid services and discussed options for July services. The Committee on Ministry and Rev. Tishken are researching alternative models of worship as a part of their spring project. Christie Williams raised a concern that the church database software is getting old and needs updating. Christie has suggested Breeze. Questions were asked regarding the program. It will be more user-friendly than what we currently have with more functionality. Rev. Tishken reported that Paul Stout had passed. Rev. Tishken reported that there have been concerns voiced regarding the custodial vendors. Trudy has been with the church for quite some time, but due to an injury, has been unable to do the cleaning work and has been having to delegate to family members. Thoughts were shared regarding treating Trudy in accordance with UUCM values. Rev. Tishken spoke about how the church sees itself, how past ministers have seen us and taking perspectives via a story, "The Two Easters". We have four candidates for LDRE, two internal and two external candidates.

Discussion of "[Good Boundaries: Balancing Transparency and Confidentiality](#)" (UUA)

There was group discussion on "[Good Boundaries: Balancing Transparency and Confidentiality](#)" from the UUA website. Members of the Board shared their thoughts on varied aspects of this learning module.

Updating the By-Laws, articles I-VII

President Trawick then moved onto the next order of new business, updating the By-Laws, Articles I-VII and gave the floor to Kirk Robey and Maggie Bartlett. Ms. Bartlett and Mr. Robey went over the assigned articles and proposed adjustments. Discussion was held over the proposed adjustments and a few more updates were suggested.

Budget Request Forms for the Finance Committee.

President Trawick and Lisa Cox then moved onto the next order of new business; the Budget request forms for the UUCM Finance Committee. President Trawick stated that she will fill out some of the forms for the committee. The ministerial search committee will assist in filling out the Ministerial Costs (salaries and expenses) budget request form. Ben Strack volunteered to complete the Publicity Expenses budget request form.

Discussion of Future Agenda Items

President Trawick then moved onto the next order of new business, a discussion of future agenda items including safety at UUCM, "How long do we do hybrid services at UUCM?", and "Should we furlough, with no Sunday services during July?". It was decided that the discussion regarding July services and hybrid services will be held in March. Members felt that Worship Associates should be a part of the conversation regarding hybrid services. Ms. Trawick will invite Diane Hill to the March BoT meeting or Rev Tishken will represent Worship Associates and present their thoughts. The agenda item regarding safety will be added to the April agenda.

Old Business

Update on Ministerial Search

Vice President Chalk and Past President Strack then moved onto old business, an update on the Ministerial Search. The BoT was updated on the Ministerial Search. Vice President Chalk and Past President Strack stated that UUCM is live on the UU website, searching ministers can look at our profile. The committee is working on getting Rev. Tishken's application. Questions were asked and discussion was held.

Unlocking the Church on upcoming Sundays (February and March)

February 12: Kirk Robey

March 12: Steve Chalk

February 19: Ben Strack

March 19: Eleanor Trawick

February 26: Maggie Bartlett

March 26: Ben Strack

March 5: Eleanor Trawick

April 2: Lisa Cox

CLOSING

Review tasks to be completed this month:

Rev. Joel Tishken will contact John Taylor and or Christie about purchasing 10-15 additional chairs with arms.

Ben Strack will complete the Publicity Expenses Budget Request for Fiscal Year 2023-2024 for the UUCM Finance Committee.

Eleanor Trawick will complete the Denominational Affairs Budget Request for Fiscal Year 2023-2024 for the UUCM Finance Committee.

The Ministerial Search Committee will complete the Ministerial Costs Budget Request for Fiscal Year 2023-2024 for the UUCM Finance Committee.

Ben Strack and Steve Chalk will work together and present proposals on updating the next section of the By-Laws.

Eleanor Trawick will send an email to Diane Hill to let her know that the BoT will be discussing worship items at the next BoT meeting and that she or a representative is welcome to attend or send recommendations via Rev. Tishken.

Ben Strack will send a Nominating Committee update.

Maggie Bartlett will lead discussion on “ [Good Boundaries: Balancing Transparency and Confidentiality](#)” during the March Meeting.

Next Meeting: Opening and Closing Words - Kirk Robey

Process Observer for March – Steve Chalk

Feedback From Process Observer(s)

Executive Session – No

Meeting Adjourned – 9:05 PM

Next Regular Meeting – March 7, 2023 – 7:00 PM (In-Person with Virtual Option) *****