

Unitarian Universalist Church of Muncie

Minutes of the Congregational Meeting

Sunday, October 23, 2022

The meeting was called to order at 12:08 p.m.

In Attendance:

Total number voters of record: 142

Minimum number of voters for Quorum (20% of record): 28

Number of voters of record in attendance: 44

The president of the congregation calls that a quorum is present.

Business may be conducted.

Consent approval of the agenda

Discussion:

Vote YES - Unanimous

NO - 0

ABSTAIN- 0

The agenda was approved.

Consent approval of the Minutes of the May 22, 2022 Congregational Meeting

Discussion:

Vote YES - Unanimous

NO - 0

ABSTAIN- 0

The Minutes of the May 22, 2022 Congregational Meeting were approved.

New Business

Treasurer's Report

President Elect Kirk Robey presented the Treasurer's Report for Treasurer Lisa Cox. The Treasurer's reports are attached to these minutes. Mr. Robey presented overviews of the End of the Year Financials for 2021-2022, the Summary of the First Quarter of 2022-2023, and an Update of Budget for 2022-2023. President Elect Kirk Robey opened the floor for questions. Questions were answered in turn regarding budget updates.

Motion to approve the 2022-2023 Budget

Motion: President Eleanor Trawick

Second: Linda Hanson

The chair opened the floor for discussion.

President Trawick called the vote.

Vote: YES - Unanimous

NO - 0

ABSTAIN- 0

Motion Passed.

Information on HVAC replacement and potential capital campaign

Information regarding UUCM's HVAC system issues and potential capital campaign was shared with the congregation. Bruce Craig presented information on the condition of the HVAC system. Mr. Craig's power point is attached to these minutes. Mr. Craig gave details regarding the current system and problems we are experiencing with the aging system. Mr. Craig spoke informed the congregation of research regarding possible HVAC options and solutions.

The floor was opened for questions. Mr. Craig answered questions and was thanked for his work. Discussion was held regarding HVAC needs, possible solutions and funding.

Proposal to ordain Rev. Dr. Julia Corbett-Hemeyer

Vice President Steve Chalk spoke on a proposal and of the recommendation of the UUCM Board of Trustees to Ordain Reverend Dr. Julia Corbett-Hemeyer.

Motion: President Steve Chalk

Second: Sue Errington

The chair opened the floor for discussion.

Steve Chalk called the vote.

Vote: YES - 39

NO - 1

ABSTAIN- 4

Motion Passed.

Update on Searches

President Eleanor Trawick gave an update on the searches for a developmental minister and for a DLRE.

The floor was opened for questions and discussion.

With no further business before the congregation, the meeting was called to conclusion

Meeting Adjourned – 1:10 PM

UUCM Financial Update

Sunday, October 23, 2022

Overview

- Review the End of Year financials for 21-22
- Summary of the first quarter of 22-23
- Update of budget for 2022-2023

2021-22 End of Year

End of Year
Account Balances (June 30, 2022)
Checking and Savings Balances

Checking Account – Mutual Bank	\$ 54,158
Money Market – Mutual Bank	\$ 7,590
Pastoral Care Account	\$ 623
Petty Cash	\$ 62
Designated Funds	\$ 12,825
Total	\$ 75,258

Account Balances (June 30, 2022)

Investment Accounts

	2021	June 2022
Ball – <i>General Fund Reserve</i>	\$ 110,926	\$ 95,143
Askren Fund – <i>RE</i>	\$ 16,115	\$ 13,529
Crosley Fund	\$ 78,121	\$ 62,769
Templar Fund	\$ 276,741	\$ 230,462
Total	\$ 481,903	\$ 401,903

Income (21-22 Financial Year)

- Total net income for the year was \$ 287,206. This was 91.1% of the budget of \$315,144.
- We had budgeted \$278,074 in Pledges.
 - As of June 30, 2022, we had brought in \$243,265.
 - Our Pledges received have been below budget for this year.
- We budgeted \$ 1,500 in loose offerings.
 - We brought in \$777 or 51.8% of budget. This is an increase from the previous year.

Income (continued)

- Our fundraising budget was \$ 18,100.
 - We knew we were challenging our fundraising committee with this goal.
 - They brought in a total of \$16,361 in Fundraising this year!
- Our investments, despite an overall decline in the value of our investments our investment income outperformed the budget (\$8,027 vs \$6,720 budgeted for the year).

Expenses For 21-22

- Total Expenses for the year was \$ 289,627 (92.7% of budget).
- A few items that were higher or lower than expected:
 - Our insurance had an increase this year (\$4,933 vs \$3,000 budgeted).
 - Water and Sewage was also above expectations (\$7,651 vs \$4,200 budgeted).
 - Overall committee expenses were below budget (\$500 vs. \$1,850 budgeted) many of our committees are still in the rebuilding stage following the pandemic closing.
 - Child Care expenses have remained low (\$683 vs \$4,333 budgeted)

2021-2022 Bottom Line

End of Year Gross Profit	\$ 269,446
End of Year Expenses	\$ 289,627

Net Deficit for Year End 21-22: \$ 20,181

- We were expecting a deficit of \$ 10,266 this year
- Our Expenses were below our budget
- Our Pledges and Gifts were also below budget
- This led to a deficit \$ 9,915 more than expected

- The Good News: Our financial accounts are strong and will bring us through this.

2021-22 First Quarter

End of 1st Quarter

(Sept 30, 2022)

Checking Account – Mutual Bank	\$ 79,601
Money Market – Mutual Bank	\$ 7,942
Pastoral Care Account	\$ 623
Petty Cash	\$ 62
Designated Funds	\$ 14,645
Total	\$ 102,873

Investment Accounts

(As of Sept 30, 2022)

Ball – <i>General Fund Reserve</i>	\$ 89,496
Askren Fund – <i>RE</i>	\$ 12,612
Crosley Fund	\$ 58,993
Templar Fund	\$ 215,620
Total	\$ 376,721

Income 1st Quarter

Pledges and Gifts:	\$ 95,390
Loose Offering	\$ 562
Fund Raising:	\$ 265
Dedicated Offering:	\$ 8,871
 Total	 \$ 105,088

Expenses 1st Quarter

- Total Expenses for the first Quarter \$ 67,077 (this is 83.4% of budget)
- Ministerial costs began above budget, as we asked Joel to begin working as soon as possible, before the end of Barbara's contract.
- During the transition of payroll being managed by our accountant some pension payments were missed. The late payments have been made during this fiscal year.

Net Income 1st Quarter

Gross Profit: \$ 103,095

Total Expenses: \$ 67,077

Net Income \$ 36,018

At the end of the 1st Quarter, financially things are looking good.

Budget Update

Budget Updates

- When budget was approved in May we knew that we would likely have to make adjustments based on hiring decisions.
- We have hired Joel Tishken as a $\frac{3}{4}$ time Acting Minister.
- We have hired Susanne Hinson-Rieger as Acting DRE working 12 hours per week.
- Julia is increasing the role of community minister to meet the needs of the congregation while our Acting Minister is part time.

Changes to Ministerial Costs

Ministerial Cost	Current Budget	Proposed	Difference
Ministerial Salary	\$ 56,100	\$ 50,950	\$ (5,150)
Housing Allowance	<u>\$ 15,300</u>	<u>\$ 2,550</u>	<u>\$ (12,750)</u>
Total Base Salary	\$ 71,400	\$ 53,500	\$ (17,900)
Payment in Lieu of FICA	\$ 5,462	\$ 4,093	\$ (1,369)
Minister's Pension	\$ 6,426	\$ 4,897	\$ (1,529)
Minister's Health Insurance	\$ 2,496	\$ 7,570	\$ 5,074
Moving Expenses	\$ 7,140	\$ -	\$ (7,140)
Community Minister's Stipend	\$ 2,760	\$ 8,760	\$ 6,000
Total Ministerial Costs	\$ 106,760	\$ 89,895	\$ (16,865)

Changes to Religious Education Costs

RE Costs	Current Budget	Proposed	Difference
DRE Salary	\$ 38,220	\$ 16,500	\$ (21,720)
DRE Pension	<u>\$ 3,440</u>	<u>\$ 1,485</u>	<u>\$ (1,955)</u>
Total DRE Compensation	\$ 41,660	\$ 17,985	\$ (23,675)
DRE Expenses	\$ 2,500	\$ -	\$ (2,500)
DRE Health Insurance	\$ 10,345	\$ -	\$ (10,345)
Total Religious Education	\$ 61,905	\$ 25,385	\$ (36,520)

Changes to Other Expenses

Other Expenses	Current Budget	Proposed	Difference
Payroll Taxes	\$ 7,328	\$ 5,896	\$ (1,432)
Insurance (property)	\$ 5,100	\$ 5,935	\$ 835

- Payroll Taxes are based on Income, this is a required expense
- Property Insurance has increased, this is reflecting the recent increase

Changes to Income

Fundraising & Social Activity	Current Budget	Proposed	Difference
Service Auction	\$ 7,000	\$ 4,000	\$ (3,000)
Fundraising-Miscellaneous	\$ 7,000	\$ 5,000	\$ (2,000)
Total Fundraising and Social Activity	\$ 22,100	\$ 17,100	\$ (5,000)

- Our Fundraising Committee has been doing a wonderful job, however our current budget for Fundraising is very aspirational. The proposed changes are more realistic.

Changes to Total Income and Expenses

Income and Expenses	Current Budget	Proposed	Difference
Net Income	\$ 313,770	\$ 308,770	\$ (5,000)
Total Expenses	\$ 322,113	\$ 268,131	\$ (53,982)
Income	\$ (8,343)	\$ 40,639	\$ 48,982

- These budgetary changes are for this fiscal year only
- We do plan to seek a full-time minister for the next fiscal year
- We also plan to seek a Director of Lifetime Religious Education to work 35 hours per week for next year.
- The budget surplus may be a good start for the HVAC system changes that we are currently investigating.

Questions, Comments, Feedback



The Good the Bad
and the Ugly

HVAC

BOILER TASK FORCE REPORT

BRUCE CRAIG

JOHN TAYLOR

BRANDON MUNDELL

CURRENT SYSTEM

- Sanctuary
 - Heat: Middle boiler heats water. Blowers heat the room. Floor heat at windows
 - Cooling: Outside AC unit (40tons) cools water. Blowers cool the room.
 - Office
 - Heat: Radiators and floor heat (west boiler)
 - Cooling: Window AC units
 - RE
 - Heat: Radiators and floor heat (east boiler)
 - Cooling: Window AC units
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PROBLEMS

- Sanctuary AC unit
 - The system uses R22 (freon)
 - It has several leaks
 - Too old to fix (installed in 1999)
 - Floor heat
 - Copper pipes move hot water (they are under inches of cement)
 - We have had 8-10 breaks
 - Costs around \$800 to fix each time
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POSSIBLE SOLUTIONS

- STAY WITH OUR CURRENT SYSTEM:
 - Replace the sanctuary AC and boilers as needed.
 - Deal with broken copper pipes as needed.
 - GO WITH A NEW SYSTEM
 - Sanctuary: Install a heat pump system that provides both heat and cooling.
 - All-electric units are available
 - Cover RE and office with heat/ac units
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NEW SYSTEM – FIRST AND SECOND MEETING

Lehman's (New owners Northern Comfort Systems)

- Not able to do the work

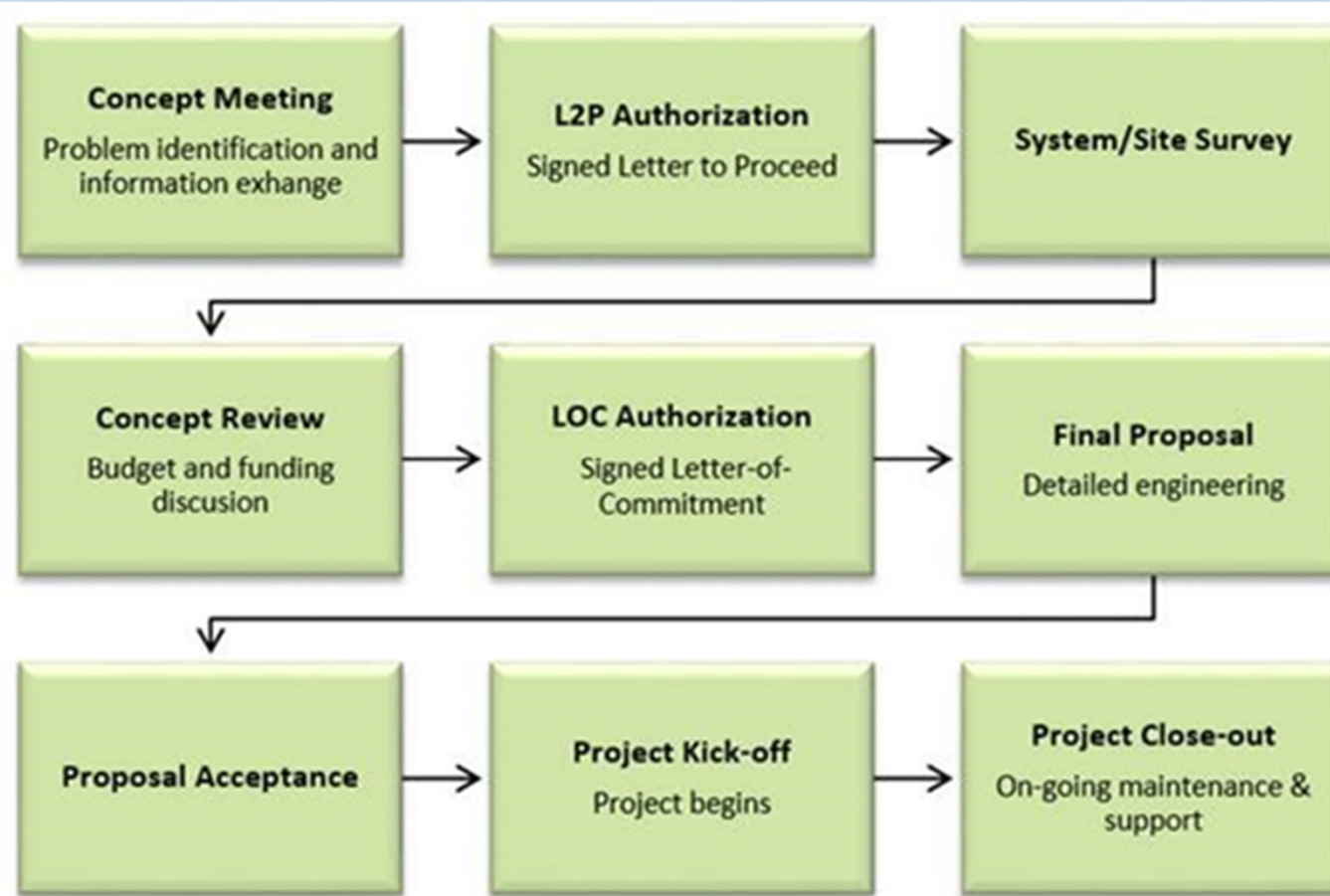
Engineering Collaborative (TEC) company (Indianapolis).

- Would charge us \$29,000 for a plan.
 - Would still need to find a local company to install the system.
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New System- third meeting

- **Martin-Riley Engineer Company (Fort Wayne)**
 - Two HVAC Option Fees
 - \$7,115
 - \$8,555 if they need to scan church blueprints
 - Three Options Fees
 - \$8,570
 - \$9,980 if they need to scan church blueprints
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TRANE INDIANA (ENGINEER COMPANY)



ANY QUESTIONS?

