



Unitarian Universalist Church of Muncie

Minutes of the Board of Trustees Meeting

Tuesday, May 2, 2023

The UUCM Board of Trustees Meeting called to order at 7:04 PM by President Eleanor Trawick

In Attendance:

Board: Eleanor Trawick – President
Kirk Robey – President-Elect
Steve Chalk – Vice President
Lisa Cox – Treasurer
Maggie Bartlett – Secretary
Joel Tishken- Minister

Absent: Benjamin Strack – Past President

Guests present: n/a

Consent Agenda

Approval of the May 2, 2023

No Dissent

Motion Passed

Approval of the April 4, 2023 Minutes

No Dissent

Motion Passed

New Business

Treasurers Report

Treasurer Lisa Cox gave a summary of her reports. Ms. Cox's reports are attached to these minutes. Treasurer Lisa Cox reported that as of 5/1/2023, the *Northwest Bank Balances were:* \$79,959 in the Primary Checking Account, and \$8,194 in the Money Market Account, \$18,293 in the Designated Fund Account. The *Investment Accounts as of 5/1/2023 were reported as:* \$67,351 in the Crossley (Building Projects) Account, \$102,070 in the Ball Fund (General Funds), \$242,957 in the Templar, \$14,225 in the Askren (RE), \$76,350 in the 1859 Account (Community Benefit), and \$8,423 in the Piano Fund (Piano Maintenance). Treasurer Cox then reported on Income and Expenses for the for the 2022-2023 year to 5/1/2023. Ms. Cox reported that UUCM pledges and gifts have brought in \$ 235,885 (98.1% of budget) to date. Fund raising was reported as \$15,894to date. The UUCM Gross Profit was \$257,463 (99.1% of budget). UUCM total expenses were \$ 223,905 (100.3% of budget). There is a net income for this fiscal year to date of \$32,807 (89.6% of budget).

Treasurer Lisa Cox also reported on other UUCM financial items. Ms. Cox thanked Eleanor Trawick for presenting the proposed budget on April 30, 2023 and stated that the power point and budget have been corrected. Ms. Cox clarified the differences regarding water and sewage and wastewater. Eleanor Trawick

asked a question regarding return on our solar panels. Further updates will be made following clarifications from Christie Williams on the reports. The designated funds have been distributed. Ms. Cox will be leaving the state 5/19/2023. She will have limited internet and phone access.

Minister's Report, including calendar update

Rev. Joel Tishken gave his report to the UUCM Board of Trustees. Rev. Tishken spoke briefly regarding a homecoming service, a bring a friend service, and other ideas. Rev. Tishken will speak with Rev. Dr. Julia about having services on grief, hurt, and forgiveness.

Update on HVAC system

Bruce Craig gave the BoT an update on UUCMs HVAC system. Mr. Craig reported went over the current conditions of the HVAC and some issues contained in his report (attached to these notes). Mr. Craig discussed options, the merits, costs, and limitations of each. The BoT asked questions regarding options. Members felt that congregational input is essential, that a report should be given during the May congregational meeting and plan for another meeting in the late summer or early fall to vote on decisions. The BoT discussed having a series of informational meetings regarding the HVAC issues and proposals, leading up to a meeting on August 13, 2023 meeting. Eleanor Trawick will work with Kirk Robey on looking will look into grants and funding avenues over the summer.

Update on contracts

President Eleanor Trawick updated the BoT on contracts. Rev. Tishken's contract is nearly completed as is Jessie Daniels. Vacation time does need to be added to Jessie's contract before it can be considered complete. Training funds that will be requested for Jessie Daniels will also need to be negotiated and set prior to finalizing her contract and the new budget. Mr. Robey updated the BoT on Rev. Julia's contract. Mr. Robey will continue to work with Julia on finalizing the contract.

Committee on Ministries

Reverend Joel Tishken spoke regarding the Committee on Ministries. The Committee on Ministries is down to three members. Rev. Tishken stated that it is his opinion that we should recruit new members in the fall when energy is higher. He also spoke to what their goals would be. Do we need a committee on ministries right now? Do we want to suspend the decision of recruitment until a later date, to give volunteers a break and prioritize needed committees. The discussion regarding the Committee on Ministries was tabled until the fall.

Idea of a series of homilies on the 5 Developmental Goals

President Trawick then moved on to the next topic of new business, the idea of having a series of homilies on the 5 Developmental Goals of UUCM. These would be informational and would also have attendees break into small groups to discuss the developmental goals. The BoT had a discussion regarding the series. Rev. Tishken will develop a calendar for the series of homilies. Developmental Goal number 5 will be done on July 9, 2023. Homilies to cover the other Developmental Goals will be covered in order 1-4. BoT members can volunteer to help with these homilies.

Selection of delegates to General Assembly and MidAmerica

President Trawick then moved on to the next topic of new business, the selection of delegates to the General Assembly. The General Assembly is scheduled for June 21- 25, 2023 in Pittsburg.

The BoT discussed the selection of delegates to MidAmerica Rev. Tishken reported that Rev. Julia is willing to attend MidAmerica this year. It will be a virtual business meeting held on Thursday, June 8, 2023. Kirk Robey also volunteered to attend as a delegate.

A motion was made to certify Julia and Kirk Robey the MidAmerica on June 8, 2023.

The motion was Seconded by Lisa Cox

There was a call to a vote on the motion to certify Julia and Kirk Robey the MidAmerica on June 8, 2023.

No Dissent

Motion Passed 5-0

A motion was made to certify Mary Robey, Kirk Robey, Joel Tishken as delegates to the General Assembly on June 21- 25 2023.

The motion was Seconded by Lisa Cox

There was a call to a vote on the motion to certify Mary Robey, Kirk Robey, Joel Tishken as delegates to the General Assembly on June 21- 25, 2023.

No Dissent

Motion Passed 5-0

Results of survey on hybrid services

President Eleanor Trawick reported on the survey results regarding hybrid services. Eleanor reported that selections were evenly distributed between the options presented depicting how often respondents reported that they attend zoom services. Eleanor reported on the different responses to reasons that people answering the survey stated they attend Zoom, changes to the Zoom service, and some thoughtful comments. BoT members remarked on the high number of responses and positive thoughts regarding the Zoom services. The results are attached.

Next unit in the UUA Leadership Training [“Who’s the Boss? Board as Employer” \(UUA\)](#)

Members of the Board agreed to table this discussion until the June meeting.

Old Business

There was no Old Business addressed at this meeting.

CLOSING

Review tasks to be completed this month:

Kirk will keep in contact with Julia regarding Julia’s contract.

Eleanor Trawick will work with Kirk Robey on looking will look into grants and funding avenues over the summer.

Eleanor Trawick will Call Jesse about training funding in the 1st year. There will be \$250.00 for Renaissance modules.

Eleanor Trawick and Kirk Robey will draw up plans (with the new BoT Treasurer) for how to pay for the new HVAC.

Rev. Joel Tishken will develop a calendar for the series of homilies.

BoT will submit their annual reports to Christie Williams

Rev. Joel Tishken will get the Delegates certified.

Kirk Robey and Lisa Cox will review budget

Ben Strack will lead discussion on “[Who’s the Boss? Board as Employer](#)” (UUA) during the June Meeting.

Next Meeting: Opening and Closing Words - Kirk Robey

Process Observer for June – Steve Chalk

Feedback From Process Observer(s)

Executive Session – NO

Meeting Adjourned – 8:45 PM

Next Regular Meeting – June 6, 2023 – 7:00 PM

In person and via Zoom: <https://zoom.us/j/4326211304> (UUcm#1859)

Respectfully submitted by:

BoT Secretary

Presiding Officer

Treasurer's Report May 2023:

Northwest Bank Balances as of 5/1/2023:

Primary Checking Account Balance: \$79,959

Money Market Account Balance: \$8,194

Designated Fund Account Balance: \$18,293

Investment Accounts as of 5/1/23:

Crosley: \$67,351 — (Building Projects)

Ball Fund: \$102,070 — (General Funds)

Templar: \$242,957

Askren: \$14,225 — (RE)

1859 Account: \$76,350 — (Community Benefit) *

Piano Fund: \$8,423 — (Piano Maintenance)

Income and Expenses for 2022-2023 year to 5/1/2023

- Pledges and gifts for this fiscal year to date: \$ 235,885 (98.1% of budget)
- Fund Raising: \$ 15,894
- Gross Profit for this fiscal year to date: \$ 257,463 (99.1% of budget)
- Total Expenses for this fiscal year: \$ 223,905 (100.3% of budget)
- Net income for this fiscal year to date: \$ 32,807 (89.6% of budget)

Other Happenings:

- Thank you, Eleanor for presenting the proposed budget 4/30/23.
 - Power point and budget have been corrected. The correct amount of Minister's expenses is budgeted for \$ 7,000 per draft contract, fixing this typo also decreased the budget deficit to \$2,630.
 - As to the question of the difference between water and sewage and waste-water:
 - The water and sewage expense is to pay for water and sewage utilities, as we do in residential settings.
 - The waste-water fee is paid through the county assessor's office, in other businesses and residential settings this is billed with property taxes. As a non-profit we do not pay property taxes but are required to pay the waste-water fee.
- I have asked Christie to clarify a few things on the reports then will complete the financial report power point for the congregational meeting.
- I will be leaving the state 5/19/2023. I will have limited internet and phone access.

* Under the control of the Governing Committee of the 1859 Forum for Community Conversations

