



Unitarian Universalist Church of Muncie

Minutes of the Board of Trustees Meeting

Tuesday, October 3, 2023

The UUCM Board of Trustees Meeting called to order at 7:10 PM by President Kirk Robey

In Attendance:

Board: Kirk Robey – President
Eleanor Trawick – Past President
Susan Bossung - President-Elect
Lynn Hale – Vice President
Jane Duckworth – Treasurer
Maggie Bartlett – Secretary
Joel Tishken- Minister

Guests present: Bea Sousa, John Bartlett

Absent: None

Consent Agenda

Approval of the October 3, 2023 Agenda

Approval of the September 5, 2023 Minutes.

Jane Duckworth moved to accept the October Agenda and the September Minutes.

Eleanor Trawick seconded the motion.

No Dissention

Motion Passed 6-0

New Business

Presentation on Feed Our Hungry Neighbors

Bea Sousa presented to the BoT regarding the Feed our Hungry Neighbors Task Force. Bea Sousa briefed the BoT on work that the Feed our Hungry Neighbors Task Force has been able to accomplish, thanks in part to the generosity of UUCM members. Mrs. Sousa stated that the task force would like to ask the board for an additional amount of \$1,000, be allocated from the UUCM adjusted budget. Mrs. Sousa gave reasoning for this request. The BoT discussed this request and the importance of supporting social justice causes. A motion was made by Treasurer Jane Duckworth to amend the 2023-2024 budget to add \$1,000 to the Social Justice line item.

The motion was seconded by Susan Bossing

President Robey asked if there was any discussion of the motion.

There was a call to a vote on the motion to amend the 2023-2024 budget to add \$1,000 to the Social Justice line item.

No Dissention

Motion Passed 6-0

Update on HVAC replacement

Rev. Dr. Joel Tishken delivered an update to the BoT for Bruce Craig on the HVAC replacement project. The electrical update work has been completed. It was also reported that many of the classroom air conditioning units have been removed and are being reused or recycled. President Robey reported on the financial aspects of the project. Mr. Robey reported that \$308,000 in pledges have been received to date. At this rate, UUCM will not need a commercial loan. Treasurer Jane Duckworth reported on items paid to date to contractors. BoT members discussed the progress and the funding.

Minister's Report

Rev. Dr. Joel Tishken gave his report to the UUCM Board of Trustees. Rev. Dr. Joel Tishken talked about his study leave and presented some ideas. Rev. Tishken spoke about developing or adopting a logo for UUCM. Rev. Tishken began a discussion regarding help for Treasurer Jane Duckworth with the computer work in generating reports. Treasurer Duckworth reported that Jennifer Hollems has been an invaluable help.

Rev. Tishken asked the BoT if members would like notifications of his schedule. Members stated that they would be appreciative of this.

Rev. Tishken spoke regarding some other UU happenings, including conferences. Rev. Tishken began a conversation regarding his evaluation. Rev. Tishken asked that the BoT begin considering what form the evaluation would take and who would perform the evaluation. Past President Eleanor Trawick suggested that two members from the board and two from the congregation form a task force to complete the evaluation. BoT members discussed this. It was suggested that Eleanor Trawick and Susan Bossing be the BoT representatives on the task force.

Eleanor Trawick commended Rev. Dr. Joel Tishken on the letter written for Friends Memorial Church.

EXECUTIVE SESSION

UUCM Inclement Weather Policy

This item was tabled until the next meeting.

Next unit in the UUA Leadership Training “[Staying in My Lane: Governance Roles and Responsibilities](#)” (UUA)

This item was tabled until the next meeting.

Plans for Board Retreat – Revise and Reschedule

The BoT spoke regarding the need to revise and reschedule the Board Retreat. Members spoke about the retreat being held on a Sunday afternoon and discussed updated goals for an abbreviated retreat. The date was set for November 12, 2023 following church. President Robey will develop a revised retreat agenda and distribute it to members.

Congregational Meeting- October 22

President Kirk Robey moved onto the next item on the agenda, the October congregational meeting to be held on October 22, 2023. President Robey will send out a draft of the congregational meeting agenda. Secretary Maggie Bartlett will send out notices and request a spotlight pulpit announcement this week.

Old Business

Past President Eleanor Trawick presented some old business, a Memorandum of Understanding between the Robinwood Neighborhood Organization and UUCM regarding the placement of a sign on UUCM property at the entrance to the Robinwood Neighborhood. The agreement is to be signed by President Kirk Robey and the President Robinwood Neighborhood Organization. This business was concluded and a copy of the signed document will be made to be kept on file.

CLOSING

Review tasks to be completed this month:

Rev. Dr. Joel Tishken will forward his schedule to BoT members.

President Kirk Robey will send out a draft of the congregational meeting agenda.

President Kirk Robey will send out an agenda for the BoT retreat to be held November 12

Maggie Bartlett will do notices for the October Congregational meeting.

Maggie Bartlett will request a Pulpit Spotlight Announcement request for the October Congregational

Meeting. Next Meeting: Opening and Closing Words – Maggie Bartlett

Eleanor Trawick will lead discussion on “ [Staying in My Lane: Governance Roles and Responsibilities](#)” (UUA) during the October Meeting.

Pulpit announcement this Sunday.

Process Observer for November 7, 2023 meeting –

Feedback From Process Observer(s) None

Executive Session – YES

Meeting Adjourned – 8:50 PM

Next Regular Meeting – November 7, 2023 – 7:00 PM (In-Person with Virtual Option) *****

Respectfully submitted by:

BoT Secretary

Presiding Officer

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